EXPERIENCE NURSING…. TODAY, TOMORROW, FOREVER
2015-2017
College Catalog

The information contained within this document is informational only and not intended to be contractual in nature.

Students are responsible for knowing the contents of this catalog, and its official addenda, and for adhering to all stated policies. Any questions should be clarified immediately by writing or calling Pomeroy College of Nursing.

The college reserves the right, without advance notice, to make changes in its administrative and educational policies as deemed necessary and/or advisable for the continued development of the program and college. The college is committed to communicating any changes to enrolled students in a timely manner that allows for appropriate decision-making and planning. Nonetheless, in the event of any conflict between the policies as published in this book and more recent revisions and/or additions, the latter will govern.

Non-Discrimination Policy
Pomeroy College of Nursing at Crouse Hospital does not discriminate in the administration of educational policies or programs, admission policies, scholarship and loan programs, and other school-administered programs. The College’s non-discrimination policy is inclusive of, but not limited to, race, age, color, national or ethnic origin, marital status, gender, sexual orientation, gender identity, gender expression, veteran/military status, religion, disability, or political ideology.
# Table of Contents

I. Overview .................................................................................................................. 2

II. Admissions and Enrollment ..................................................................................... 10

III. Financial Aid ......................................................................................................... 20

IV. Student Resources and Support Services ............................................................. 29

V. Curriculum and Academic Policies ....................................................................... 33

VI. Course Descriptions and Program Plan of Study ................................................. 39

VII. Administration, Faculty, and Staff ....................................................................... 50
Welcome to the Bill and Sandra Pomeroy College of Nursing at Crouse Hospital. You will find information in this catalog about our program options, curriculum, admission processes, and financial aid. I am pleased you are exploring what we have to offer and encourage you to choose Pomeroy College of Nursing.

It is truly a significant and exciting time for the profession of nursing. There is a demand for highly skilled, competent, caring professionals and the opportunities are endless. The mission of Pomeroy College of Nursing strives to meet that demand. The College’s proud history illustrates a dedication to academic excellence and service to the community.

Our curriculum and affiliation with Crouse Hospital, a facility recognized for quality, allow students to attain the skills, knowledge, and experiences that are essential to nursing and will guide you on your path of lifelong learning. There is no doubt that the dedicated and talented faculty and staff will help you reach your goals.

On behalf of our outstanding faculty, staff, students, and alumni, I invite you to start your professional nursing journey at Crouse Hospital College of Nursing.

Rhonda L. Reader, DNS, RN, CNE
Dean

EXPERIENCE NURSING: TODAY, TOMORROW, FOREVER

The opportunity to obtain an Associate Degree in Applied Science with a Major in Nursing is here in Syracuse, New York. Pomeroy College of Nursing, located in the heart of the University hill area, is housed in the beautiful Harry and Lillian Marley Education Center, a contemporary, high-tech facility, across from Crouse Hospital. The college offers excellent preparation for a wide variety of nursing career opportunities. Known for extensive clinical hours and a sophisticated simulation center, students graduate with confidence in their ability to begin their career as exceptional practitioners in the field of nursing.

The college offers competitive tuition and is sensitive to the student who may be a new high school graduate or individuals seeking a second career. Graduates of Pomeroy have many options toward completion of advanced degrees and those actively seeking employment typically secure a nursing position within six months.

In 1991, the Marley Education Center was opened and currently houses the college of nursing. Pomeroy College of Nursing has a 100 year history of educating men and women to provide safe, effective nursing care. In 1997, the school was renamed Crouse Hospital School of Nursing to reflect the name change of the hospital. In 2015, the name was changed to Pomeroy College of Nursing. The College has approximately 5,000 graduates who have practiced nursing in the central New York region and around the country.

Once a three year diploma program, in 1990 the program was registered with the New York State Education Department as a two year associate degree program. Graduates are now granted an Associate Degree in Applied Science, with a major in Nursing. The college currently offers class and clinical during day and evening, as well as a 5-semester program, to meet the needs of today’s student.
Facilities

Crouse Hospital is a not-for-profit 506 bed, acute care facility in Syracuse, New York. It is located in the University area of the city, adjacent to both Syracuse University, and the State of New York Upstate Medical University. The hospital, as it is presently configured, came into existence in 1968 through a merger of Crouse Irving Hospital and Syracuse Memorial Hospital. Syracuse Memorial was established in 1887 as the Women’s and Children’s Hospital. Crouse Irving Hospital, founded in 1912, focused on medical-surgical care of adults. Both facilities were home to a school of nursing. In 1968, the two hospitals merged to become Crouse Irving Memorial Hospital.

A private, not-for-profit hospital, Crouse is licensed for 506 acute-care beds and 57 bassinets. Crouse Hospital serves more than 23,000 inpatients, 66,000 emergency services patients and more than 250,000 outpatients a year from a 15-county area in Central and Northern New York.

- The first hospital in New York State to be designated a CHEST PAIN AND HEART FAILURE CENTER by the Society of Cardiovascular Patient Care
- New York State-designated REGIONAL REFERRAL CENTER for PERINATAL & NEONATAL INTENSIVE CARE (NICU) SERVICES
- Performs more ROBOTIC SURGICAL PROCEDURES using the da Vinci technology than any other Syracuse hospital
- The largest OUTPATIENT SURGERY program in Central New York
- New York State-designated REGIONAL STROKE CENTER (and the first area hospital to achieve ‘Gold Plus’ quality performance status from the American Heart/Stroke Associations)
- Performs more GYN SURGICAL PROCEDURES than any other area hospital
- DELIVERS MORE BABIES than any other hospital in Central New York
- Operates the region’s only PEDIATRIC CARDIAC CATHETERIZATION program
- Operates the only HOSPITAL-BASED SUBSTANCE ABUSE TREATMENT SERVICE in Central New York
VISION:
Pomeroy College of Nursing at Crouse Hospital will be a leading nursing program graduating highly qualified professional nurses committed to excellence.

MISSION & VALUES

At Pomeroy College of Nursing, our mission is to prepare a clinically competent professional nurse for hospital and community practice.

We achieve our mission by adhering to our core values. We provide…

- Holistic and compassionate approaches to care by:
  - Assisting individuals to attain or maintain their optimum state of wellness.
  - Respecting clients as culturally diverse individuals within communities, groups and families.
  - Recognizing health as a dynamic state reflecting integration of mind, body and spirit.
  - Reflecting the characteristics of honesty, integrity, and personal responsibility.
  - Embracing the community that serves us as we learn to serve them.

- Excellence in education by:
  - Utilizing dynamic learning environments.
  - Being responsive to changes in healthcare.
  - Supporting student centered and practice based education.
  - Promoting lifelong learning and advanced education.
  - Encouraging interaction, exploration, and collaborative learning.
  - Incorporating evidenced based practice in multiple venues.
**PHILOSOPHY:**
We believe that nursing is a dynamic, caring discipline with foundations in nursing theory as well as the arts, humanities, natural and social sciences. The nurse functions at the heart of the health care team bringing knowledge and caring to the interdisciplinary plan of care in a holistic and empathetic manner. Nursing demonstrates caring through collaboration with individuals, families and groups across the lifespan to promote health and wellness, prevent illness, restore health, alleviate pain and suffering, facilitate rehabilitation and support a dignified death. We believe that nursing uses critical thinking skills and tested empirical knowledge to diagnose and treat human responses to actual or potential health problems. We believe that the professional nurse brings unique personal and intellectual dimensions and integrates a variety of functions to address individual, family and group needs.

By adhering to professional nursing standards, evidence-based guidelines and innovative approaches to problem solving, the nurse integrates relevant outcomes-driven practice with the art and science of caring and healing. We believe that theory guided clinical practice is vital to improving the outcomes associated with nursing care. Therapeutic and creative use of self allows the nurse to establish relationships with individuals, families and groups which contribute to the achievement of optimal levels of health and comfort.

We believe that individuals are caring, holistic and unique beings who have intrinsic worth and rights. Each individual is comprised of biophysical, psychological, spiritual, social and cultural dimensions that are integrated and interact with internal and external environments. We believe that individuals are self-interpreting and constantly evolving. Individuals are interconnected with the universe and need others in a caring way. We believe that each individual has the freedom and responsibility to make decisions about his/her own health.

*Health and Wellness*
We believe the environment is anything internal or external that may affect the holistic well-being of each individual. Nursing is concerned with the wholeness of individuals, recognizing that they are in continuous interaction with their environment. We believe that caring and healing environments are those in which there is high regard for the dignity of individuals. We believe that caring and healing environments are where relationships between nurses, individuals, families and the groups they serve, are based on mutual respect and a shared commitment to healing of mind, body and spirit.

*Teaching-Learning*
We believe that teaching and learning is a process that is shared between educator and learner. We believe that knowledge acquisition and understanding is dynamic. When the learner’s self-direction is fostered/encouraged, the learner’s ability to integrate nursing theory and clinical practice is facilitated.

We believe the graduate of our associate degree program is a compassionate and caring nurse with the ability to bring critical thinking and technical skills together to provide safe and competent care. The graduate nurse uses technology to communicate, manage information and support decision making. We believe the new graduate is a novice with a commitment to life long learning who demonstrates professionalism and accountability in moving toward proficient, and then expert nursing practice.
PROGRAM OPTIONS

**Traditional Option:**
Students attend class and clinical throughout the week on a four-semester schedule to earn an associate in applied science with a major in nursing. Evening and weekend clinical placements may be necessary due to site availability.

**RN to BS Articulation Options:**
The RN to BS option has academic and economic advantages. Following graduation from Pomeroy College of Nursing, students may begin working as registered nurses while completing a bachelor’s degree. Students who earn an associate degree from Pomeroy College of Nursing are eligible to transfer and complete a bachelor degree at SUNY Upstate Medical University in Syracuse, NY; SUNY Polytech Institute in Utica, NY; Excelsior College in Albany, NY; SUNY Delhi, Delhi, NY; Chamberlain College of Nursing, Downers Grove, IL (online); Keuka College, Keuka, NY; and Le Moyne College, Syracuse, NY.

PROGRAM OUTCOMES (MEASURES OF PROGRAM EFFECTIVENESS)

**Graduates:**
- NCLEX-RN results will meet and or exceed the state mean published by the National Council of State Boards of Nursing.
- NCLEX-RN results will meet or exceed the national mean published by the National Council of State Boards of Nursing.
- 70% will complete the program within 150% of the stated program length
- 90% who seek employment will be employed in the nursing field within one year of graduation.
- 90% will agree or strongly agree that they are satisfied with the program

**Employers:**
- 90% will agree or strongly agree that they are satisfied with our graduates’ competence and preparation for practice

STUDENT LEARNING OUTCOMES:

**Upon successful completion of the program, the graduate will:**
- Plan and provide safe, competent, patient-centered care utilizing nursing process, scientific principles, critical thinking skills, caring behaviors, and cultural sensitivity in a variety of health care settings for the individual, family or groups with complex needs.
- Collaborate with individuals, significant support persons, and other members of the healthcare team to plan, implement, and evaluate care to promote positive health outcomes for the individual, families or groups with complex needs.
- Model effective (written, verbal, and nonverbal) communication skills within professional practice.
- Integrate current technology and evidence-based practice in the promotion of health the support of professional communication and the enhancement of lifelong learning.
- Exemplify the standards of professional nursing practice.
- Demonstrate commitment to learning, socialization and development of professional identity.
LICENSURE ELIGIBILITY
The practice of nursing or use of “Registered Professional Nurse” (RN) within New York State requires licensure.

Upon receiving their degrees from the College of Nursing, graduates are eligible to take the examination for licensure as registered nurses (NCLEX-RN) in New York State or in any state where they expect to practice. All forms for licensure in New York State are available in the Registrar’s Office.

General Requirements

To be licensed as a registered professional nurse in New York State you must:

- Be of good moral character;
- Be at least eighteen years of age;
- Meet education requirements;
- Complete coursework or training in the identification and reporting of child abuse offered by a New York State provider;
- Meet examination requirements.

Applicants must file an application for licensure and the other forms indicated, along with the appropriate fee to the Office of the Professions at the address specified on each form. It is the applicant’s responsibility to follow up with anyone when asked to send material. The specific requirements for licensure are contained in Title 8, Article 139, Sections 6905 and 6906 of New York State Education Law and Part 64 if the Regulations of the Commissioner of Education. Copies of the relevant sections of NYS Education Law and the Commissioner’s Regulations are available upon request by email: opforms@mail.nysed.gov or by calling 518.474.3817 x320.

New York State requires all applicants for NCLEX-RN to answer whether they have:

- Been charged with a crime (felony or misdemeanor) in any state or country, the disposition of which was other than by acquittal or dismissal;
- Been convicted of a crime (felony or misdemeanor) in any state or country;
- Ever surrendered their license or been found guilty of professional misconduct, unprofessional conduct, incompetence or negligence in any state or country;
- Charges pending against them for professional misconduct, unprofessional conduct, incompetence or negligence in any state or country.

If any of these are true, the student must submit, in writing, a complete explanation, copies of any court records and a copy of the “Certificate of Relief from Disabilities” or “Certificate of Good Conduct”. Following a review of these documents, eligibility to sit for the NCLEX-RN will be determined on an individual, case-by-case basis.
MEMBERSHIPS AND AFFILIATIONS

American Association of Collegiate Registrars and Admissions Officers
National Association of Student Financial Aid Administrators
National Organization for Associate Degree Nursing
New York State Council of Hospital Schools of Professional Nursing
The National League for Nursing
The Council of Associate Degree Programs
Onondaga Community College, Syracuse, NY

Accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN)
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
Phone: (404) 975-5000
Fax: (404) 975-5020
Email: info@acenursing.org
Web: www.acenursing.org

Professional Education Program Review/Registered by
University of the State of New York, The State Education Department,
Office of the Professions, Division of Professional Licensing Services
89 Washington Ave., Albany, NY 12234-1000
Phone: (518) 474-3817 x280
Web: www.op.nysed.gov

HEGIS CODE: 5208.00
I. ADMISSIONS AND ENROLLMENT
ADMISSIONS
Admission is based on a review of the overall application as an indication of potential for success in nursing and on a comparative basis with other applicants. Admission is not based on any single criterion such as previous grades, test scores, or class rank. Students enter with a variety of educational and life experiences, and therefore, many facets of their backgrounds are considered in making admission decisions.

Admission to the Associate Degree Nursing Program is competitive. The number of students admitted is limited by available faculty and clinical agencies. Meeting minimal admission requirements does not guarantee admission.

ADMISSION REQUIREMENTS
The Bill and Sandra Pomeroy College of Nursing at Crouse Hospital has a highly selective admission process. Candidates are considered using a holistic approach; inclusive of specific requirements necessary for admission. Academic rigor plays a major role in the decision process with an emphasis on sustained achievement in mathematics and science. Participation in activities beyond the classroom, personal qualities, academic enrichment programs and standardized test performance are all considered during the decision process.

Requirements:
- High school diploma or GED
- Qualifying completion of: Algebra, Biology, Chemistry
- Successful completion of entrance exam
- Competitive SAT and/or ACT scores for high school students+
- Professional/Educational References (2)

Additional Information for Consideration:
- Personal Interview
- Sustained achievement in math and science courses
- Enrollment/participation in programs of academic enrichment
- Employment/volunteer experience in medically related field

Optional Information for Consideration:
- Personal Essay
- Supplemental questionnaires

Applicants are strongly encouraged to attend a pre-admission counseling session for information regarding the application process. A schedule of meeting times can be obtained by calling 315-470-7481.

*applicants with repeated courses due to failing grades/dropped and/or withdrawn courses are less competitive
*applicants previously denied more than twice will not be considered
*The Office of Admissions reserves the right to waive prerequisite coursework upon review of the applicant’s file and/or transcripts
*the College of Nursing reserves the right to approve or deny admission based on the entirety of the application.
*Application materials become the property of Pomeroy College of Nursing and will not be returned. NOTE: Applications for admission will not be considered until all of the materials are completed and submitted to the college.
+applicants meeting minimal required SAT/ACT scores within the last two years may be exempt from the TEAS
Special Admission Requirements:

Advance Placement Applicants –
Candidates seeking transfer from another nursing program must contact the admission office. Applications are considered on a space available basis in conjunction with a thorough transcript review and program evaluation.

International and English as a Second Language (ESL) Applicant –
Strong skills in reading, writing, speaking and understanding the English language are necessary for success in the nursing program and to assure that patients receive quality care.

International applicants must have a resident alien/permanent resident card (I-151 or I-551). References must be completed by individuals residing in the United States.
Applicants for whom English is a second language must meet the standard admission requirements as well as the following:
- Certified translation of all educational records
- Test of English Language (TOEFL)*
  o TOEFL IBT – Internet based test – 85 score
  o TOEFL PBT – Paper based test – 560 score
  o TOEFL CBT – Computer based test – 213 score

*Applicants holding a collegiate degree from an accredited institution within the United States of America are exempt from taking the TOEFL.

Application Process:
Applications are available on-line at www.crouse.org/nursing. On-line applications may take up to 7 days to process. Paper applications are available by contacting the college at (315)470-7481.

The completed application and required documentation should be submitted to:
Pomeroy College of Nursing at Crouse Hospital
736 Irving Avenue
Syracuse, NY  13210

Required documentation:
- Official high school transcript and GED if applicable
- Official college transcripts(from ALL colleges attended, including concurrent enrollments)
- Official standardized test scores (SAT, ACT, TOEFL) as indicated
- Two professional references: References must be academic and/or professional in nature. References from family and/or friends will not be accepted.

Application target dates:
Due to the competitive nature of the admission process, candidates must submit applications two weeks prior to the target date. This provides ample time for all required documentation to be received and reviewed by the college. Incomplete applications will not be considered for admission.

Fall Admission – February 1
Spring Admission – September 1

Inactive applications:
If an applicant has not been in contact with the college for one year following the date of submission, the application will be deemed inactive and removed from the admission files.
**Application Review:**
The Marketing, Recruitment and Admissions (MRA) Committee reviews completed applications. Candidates are reviewed using a holistic approach; inclusive of the admission requirements, and by taking into consideration sustained achievement in mathematics and science, participation in activities beyond the classroom, personal qualities, academic enrichment programs and standardized test performance. The College reserves the right to evaluate and deny admission if the College determines that the applicant does not demonstrate ability to successfully complete the program. Applicants who meet the admission requirements are not guaranteed admission into the College. In order to guarantee confidentiality, applicants will be notified of decisions in writing. Accepted candidates must fulfill the Enrollment Requirements as outlined in that policy by the required deadline.

**Deferred admission:**
Applicants having been granted acceptance to Pomeroy College of Nursing have the ability to defer their admission. Deferral requests must be submitted in writing and payment of the required, non-refundable enrollment fee must be submitted by the established deadline. Deferral requests are granted one time only within one year of the original semester of acceptance and must be made no later than one month prior to New Student Orientation. If applicants choose not to matriculate after deferring they must reapply should they remain interested in the College of Nursing.

**Wait List:**
Only those applications complete at the time of the target date are considered. Potential candidates may be placed on the wait list AFTER the class has been filled. Should space become available (as when accepted candidates decline/defer offer of admission) candidates on the wait list may be offered a space in the program. The wait list is created and active for one semester at a time. Candidates remain on the wait list for one semester only. Those candidates not called from the wait list must inform the Admission office as to how they would like to proceed with their application.

**Transfer Credit:**
Transfer credit is determined by the Registrar in consultation with the MRA committee. Transfer credit may be granted for courses that have content and credit comparable to required courses. Official transcripts must be submitted to the Office of the Registrar for consideration. All courses submitted for transfer credit evaluation must have been completed with a grade of (C) or above. Course descriptions and course syllabi may be requested to provide further clarification.

Upon acceptance into, and throughout enrollment at Pomeroy College of Nursing, it is the responsibility of the student to provide official documentation of any/all transfer requests to the Office of the Registrar.

Transfer Credit Consideration is given to:

- required liberal art courses of the program completed with a grade of (C) or above
- Anatomy & Physiology I, II and Microbiology courses completed within five years of the date of application
- College Board Advance Placement Examinations (AP) are accepted based on the American Council on Education (ACE) recommended score of “3”
- College Level Examination Program (CLEP) completed within 1 year with a minimum score of “50” - a maximum of two of the following exams may be transferred and must be completed with official scores received prior to the start of the semester in which course completion is required:
  - College Composition Modular (essay portion not required)
  - Analyzing and Interpreting Literature (essay portion not required)
  - Introductory Psychology
**General Guidelines**

During Application Process:
- Official transcripts must be submitted for transfer credit assessment/review prior to the application target date. Liberal Art courses with grades of “C” or better will be considered for transfer credit.

During Initial Enrollment:
- Official transcripts must be submitted 2 weeks prior to New Student Orientation to the Registrar. Assessment/review of transfer courses will be confirmed by the Registrar to determine course schedule and final registration.

During Continuing Enrollment:
- Pre/Co Requisite Transfer Credit
- When a student is transferring credit to meet prerequisite or co-requisite requirements for a required nursing course, an official transcript or proof of course registration must be received no later than the first week of the semester of that nursing course. **If documentation of the required pre/co-requisite is not received during the first week of classes, the student will be pulled from the nursing course(s) (clinical, lab and theory) until official documentation is submitted. Any prolonged absence jeopardizes success in the program.**

**Enrollment Requirements:**
Accepted* applicants wishing to matriculate at Pomeroy College of Nursing must fulfill the following requirements prior to the determined target dates:

**Enrollment/ Placement Fee**
Upon acceptance, to finalize matriculation and reserve a place in the program, the student must pay a non-refundable enrollment fee. The fee is applied directly to tuition expenses. If the fee is not paid by the deadline date, the student will forfeit the guaranteed place in the program.

*High School applicants are provisionally accepted contingent upon documented graduation and successful completion of admission required courses.

**Resuscitation (CPR) Requirements**
To comply with state/federal guidelines, Health and Resuscitation (CPR) requirements must be completed and documented prior to the first lecture class for each clinical nursing course. Other requirements of clinical agencies, such as infection control education, must also be current. CPR must remain current for the entire semester.

Students must complete one of the following acceptable courses:
- American Heart Association Basic Life Support for Health Care Providers (Two year certification)
- American Red Cross CPR/AED for the Professional Rescuer and Healthcare Provider (Two year certification)

Students must provide documentation of successful completion of an approved CPR course prior to deadlines given. All students are required to have CPR certification valid for a complete semester. Prior to nursing coursework, students must complete one of the following courses:
- American Heart Association (AHA) Basic Life Support for Health Care Providers (Two year certification)
- American Red Cross(ARC) CPR/AED for the Professional Rescuer and Healthcare Provider(Two year certification)

Failure to provide a copy of the CPR card in a reasonable time may result in removal of the student from class, clinical and lab. Students who fail to obtain the appropriate CPR certification prior to deadlines will be unable to attend nursing classes, lab and clinical rotations.
**Health Insurance**

All matriculated students must carry personal health insurance while in attendance. Students are responsible to provide the College with proof of current insurance coverage upon enrollment and as required. Insurance information must be validated through the waiver process at [www.studentinsuranceprograms.com/crouse](http://www.studentinsuranceprograms.com/crouse) prior to the due dates. Students who do not complete the waiver information, or enroll in the Student Health Insurance plan will be automatically enrolled into the Student Health Insurance plan at the prevailing cost/rate. This fee will be added to the students’ tuition bill. Should the insurance coverage provider change while in attendance, the student must provide updates to the online information at the time of the change.

**Health Assessment**

Healthcare facilities have many procedures, processes and requirements that the College is mandated to follow in order to place students in the clinical setting. Students are required to complete a full health assessment as an enrollment requirement and annually upon continued matriculation. The forms must be completed in their entirety and signed by the healthcare provider with attached lab results by the designated deadline. These requirements are in place to ensure fulfillment of the clinical portion of the nursing curriculum. Immunizations are an important part of this process.

**New York State** requires all students taking six credits or more and born after January 1, 1957 to submit the following immunization records (PHL Section 2165 and 2167):

- Proof of 2 Measles, 1 Mumps & 1 Rubella vaccines (or 2 MMR's) OR
- Positive blood test results (IGG) for Measles, Mumps, and Rubella,

Any student registered for 6 credits or more regardless of age also needs to submit the following:

- Proof of receiving the Meningitis Vaccine within 10 years OR
  A signed waiver declining the Meningitis Vaccine.

Area Health Care facilities that you may be attending for clinical also require immunizations and PPD testing. The following is a list of immunizations and testing that also must be submitted:

- Two intradermal Mantoux Tuberculin tests are required for the first semester before entering the college setting and then one annually thereafter. Students with a positive Mantoux Test will be required to have a chest x-ray and show satisfactory (to the University) evidence of follow-up health care. A TB screening form must be completed annually for those with a positive Mantoux history.
- 1 Tdap within 10 years
- 2 doses of varicella vaccine 4 weeks apart or positive blood test results (IGG) for varicella or provider statement of disease with date
- 3 Hepatitis B vaccines or positive blood test results (IGG r declination form. (If you would like to start the series, you would receive dose #1 now, dose#2 in 1 month, and dose#3 approximately 5 months after #2.)
- Current Flu vaccine (one dose each flu season)

Students are referred to the following for assistance with immunization compliance and records:

- Current and Previous Health Care Providers
- High School
- Prior/Current College
- Onondaga County Health Department
- Military records

For more information on the New York State Immunization requirements please visit the [New York State Department of Health website](http://www.health.ny.gov/prevention/immunization/handbook/section_1_requirements.htm).

For more information on immunization requirements for healthcare workers please visit the CDC website: [http://www.cdc.gov/vaccines/adults/rec-vac/hcw.html](http://www.cdc.gov/vaccines/adults/rec-vac/hcw.html).

**Enforcement statement**

Students are not allowed to attend college without demonstrating immunization compliance. Any corrective measures for health problems as well as immunization requirements must be completed prior to the start of classes. Students must have the required health information clearance prior to the first day of class. Failure to do so will result in disciplinary action up to, and including, dismissal from the College.
NURSING ESSENTIAL FUNCTIONS AND TECHNICAL STANDARDS

Students must have the ability to perform the following functions upon matriculation and throughout the program. In addition, students are also required to sign off on and fulfill the role of the Student Nurse as outlined in the Role Position Description.

**Gross Motor Skills**
- Move within confined spaces
- Maintain balance in multiple positions
- Reach above shoulders (e.g., IV poles)
- Reach below waist (e.g., plug electrical appliance into wall outlet)
- Reach out front
- Position and transfer client safely
- Use appropriate hand washing techniques
- Ability to glove, gown, and mask
- Scoop and squat

**Fine Motor Skills**
- Pick up objects with hands
- Grasp small objects with hands (e.g., IV tubing, pencil)
- Write with pen or pencil
- Key/type (e.g., use a computer)
- Pinch/pick or otherwise work with fingers (e.g., manipulate a syringe)
- Twist (e.g., turn objects/knobs using hands)
- Squeeze with finger (e.g., eye dropper)

**Physical Endurance**
- Stand (e.g., at client side during surgical or therapeutic procedures)
- Sustain repetitive movements (e.g., CPR)
- Maintain physical tolerance (e.g., work on your feet a minimum of 8 hours)

**Physical Strength**
- Push and pull 50 pounds (e.g., position clients, move equipment)
- Support 50 pounds of weight (e.g., ambulate client)
- Lift 50 pounds (e.g., pick up a child, transfer client, bend to lift an infant or child)
- Carry equipment/supplies
- Use upper body strength (e.g., perform CPR, physically restrain a client)
- Squeeze with hands (e.g., operate fire extinguisher)
- Move light objects weighing up to 10 pounds (IV pole)

**Mobility (physical abilities sufficient for movement from room to room and in small spaces)**
- Twist
- Bend
- Stoop/squat
- Move quickly (e.g., response to an emergency)
- Climb stairs
- Walk

**Hearing (auditory ability sufficient for monitoring and assessing health needs)**
- Hear normal speaking-level sounds (e.g., person-to-person report)
- Hear faint voices
- Hear faint body sounds (e.g., blood pressure sounds, cardiac, lung, and abdominal sounds)
- Hear in situations when not able to see lips (e.g., when masks are used)
- Hear auditory alarms (e.g., monitors, fire alarms, call bells) and other displays indicating immediate client need
Visual (visual ability sufficient for observation and assessment necessary in patient care)
- See objects up to 20 inches away (e.g., information on computer screen, skin conditions)
- See objects up to 20 feet away (e.g., client in room)
- See objects more than 20 feet away (client at end of hall)
- Use depth perception
- Use peripheral vision
- Distinguish color and color intensity (e.g., color codes on supplies, flushed skin/paleness)
- Distinguish color intensity (e.g., flushed skin, skin paleness)

Tactile (tactile ability sufficient for physical assessment)
- Feel vibrations (e.g., palpate pulses), percuss (short quick blows by the fingers usually to the chest or abdomen in order to obtain a sounds for the determination of density, size or position)
- Feel differences in sizes and shapes (surface characteristics such as skin turgor, rashes)
- Feel differences in sizes, shapes (e.g., palpate vein, identify body landmarks)
- Detect environmental temperature

Smell
- Detect odors (e.g., foul smelling drainage, alcohol breath)
- Detect smoke
- Detect gases or noxious smells

Environment
- Tolerance to allergens such as latex
- Tolerance to strong soaps
- Tolerance to strong odors

Reading
- Read and understand written documents (e.g., flow sheets, charts, graphs)

Arithmetic Competence
- Read and understand columns of writing (e.g., flow sheet, charts)
- Read digital displays
- Read graphic printouts (e.g., EKG)
- Calibrate equipment
- Convert numbers to and/or from Metric System
- Read graphs (e.g., vital sign sheets)
- Tell time
- Measure time (e.g., count duration of contractions, etc.)
- Count rates (e.g., drips/minute, pulse)
- Use measuring tools (e.g., thermometer)
- Read measurement marks (e.g., measurement tapes, scales, etc.)
- Add, subtract, multiply, and/or divide whole numbers
- Compute fractions (e.g., medication dosages)
- Use a calculator
- Write numbers in records
**Math**
- Comprehend graphic trends
- Calibrate equipment
- Convert numbers to and from metric system (e.g., dosages)
- Tell time
- Measure time (e.g., count duration of contractions, CPR, etc.)
- Count rates (e.g., drips/minute, pulse)
- Read measurement marks (e.g., measurement tapes, scales, etc.)
- Add, subtract, multiply, and/or divide whole numbers
- Compute fractions and decimals (e.g., medication dosages)
- Document numbers in records

**Emotional Stability**
- Establish therapeutic boundaries
- Provide client with emotional support
- Adapt to changing environment/stress
- Deal with the unexpected (e.g., client condition, crisis)
- Focus attention on task
- Cope with own emotions
- Perform multiple responsibilities concurrently
- Cope with strong emotions in others (e.g., grief)

**Analytical Thinking**
- Transfer knowledge from one situation to another
- Process information from multiple sources
- Analyze and interpret abstract and concrete data
- Evaluate outcomes
- Problem solve
- Prioritize tasks
- Use long-term memory
- Use short-term memory
- Coordinate simultaneous motions

**Critical Thinking** *(critical thinking includes the ability for effective clinical reasoning and clinical judgment consistent with level of educational preparation)*
- Identify cause-effect relationships
- Synthesize knowledge and skills
- Sequence information
- Adapt decision based on new information

**Interpersonal Skills** *(includes skills sufficient for professional interactions with a diverse population of individuals, families and groups)*
- Establish rapport with individuals, families, co-workers, interdisciplinary team and groups
- Respect/value cultural differences
- Negotiate interpersonal conflict and engage in successful conflict resolution
Communication Skills (includes verbal and written professional interactions)

- Teach (e.g., client/family about health care)
- Speak English
- Write English, record information accurately and efficiently
- In detailed audiometry, hearing is normal if you can hear tones from 250 Hz - 8,000 Hz at 25 dB or lower
- Vision correctable to 20/20
- Listen/comprehend written/spoken word (English)
- Collaborate with others (e.g., health care workers, peers)
- Manage information
- Elicit health history information from clients, computer and health records including those written in cursive English
- Give oral report
- Speak on the telephone
- Direct activities of others
- Convey information through writing

Professional Behavior (involves a specialized skill set essential to performance of a unique, professional role)

- Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude towards others
- Demonstrate professional communication, appearance and behavior that shows respect for clients and self
- Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
- Handle multiple tasks concurrently
- Perform safe, effective nursing care for clients in a caring context
- Maintain the confidentiality of medical information
- Understand and follow the policies and procedures of the College and clinical agencies
- Understand the consequences of violating the student code of conduct
- Accept responsibility, accountability and ownership of one’s actions
- Function effectively in situations of uncertainty and stress inherent in providing nursing care
- Adapt to changing environments and situations
- Remain free of chemical dependency
- Report promptly to all clinical experiences

II. FINANCIAL AID
TUITION AND FINANCIAL AID

Tuition and Other Expenses
Current tuition/fees and other expenses may be found on the CON website: http://www.crouse.org/nursing

All fees are non-refundable and not applicable toward tuition, unless otherwise noted.

Uniforms
Uniforms and accessories cost approximately $300 and are available at two uniform shops in Syracuse.

Meals
The Crouse Hospital cafeteria offers a 25% discount to students who present their ID cards to the cashier.

Residence Hall
Female College of Nursing students are eligible to reside in the residence hall when college is in session. Space is limited and those living at a distance are given priority. Residence hall charges are non-refundable and will not be prorated. Withdrawal or dismissal from the college for any reason terminates students’ rights to use the residence hall.

Tuition Bills
Bills for tuition and fees reflect the courses for which students have registered. Tuition, fees and residence hall charges are due on or before the first day of classes each semester. The college reserves the right to revise these costs at any time, without prior notice, in order to meet increased expenses. The Financial Affairs Officer can provide more detailed information about college expenses at (315) 470-7749.

Financial Obligations
Financial obligations to the college include, but are not limited to:

- Tuition and fees.
- Residence hall fees and damage assessments.
- Personal telephone charges.
- Overdue or lost library/media services materials.

Students who are delinquent in financial obligations may not:

- Register for additional courses.
- Receive interim or final transcripts.
- Be eligible to graduate.
- Be certified to take the licensing exam.

REFUNDS
Student is responsible to complete the Drop-Add form and submit to the Registrar. Changes in tuition will be processed only after a completed Drop-Add Form is received in the College of Nursing Registrar’s Office. The date on which the completed form is received by the registrar will be the date the change is considered to be effective.

Timeline for Adjustments
Adjustments to the tuition bill or refunds of paid tuition will be made according to the following deadlines:

- Drop Received: Prior to the first day of the course 100% Refund
- Drop Received: During the first week of the course 80% Refund
- Drop Received: During the end of the second week of the course 50% Refund
- Drop Received: During the end of the third week of the course 30% Refund
- Drop Received: After the end of the third week of the course No Refund
Withdrawal
Students who intend to withdraw from a course or the program are required to meet with their advisor prior to bringing the Add/Drop Form to the Registrar. Please see notes regarding dropping nursing versus liberal arts courses under “Course Withdrawal.”

Failure to Withdraw
Students receive an (F) grade for any course not officially dropped and will not receive a refund.

Impact of Withdrawals
Student aid recipients should consult with the Financial Affairs Office before dropping classes. Financial aid may not cover the charges for dropped classes.

Pro Rata Refund Policy – Federal Title IV Aid Recipients
The pro rata refund policy applies only to Federal Title IV aid recipients who are attending the College of Nursing for the first time and withdraw from college prior to completing 60% of the term.

A refund is the unearned amount of institutional charges that must be returned to the Federal student aid programs on behalf of the student who withdraws from college. A repayment is the unearned amount of any cash disbursed to the student that must be returned to the Federal student aid programs. If the refund calculation determines that the student has received a cash disbursement in excess of allowable institutional charges, the excess must be repaid by the student.

When a student, who is subject to the Pro Rata Refund Policy, withdraws from college during the first ten weeks of the semester, the refund of institutional charges and the corresponding student liability will be computed as follows:

<table>
<thead>
<tr>
<th>WITHDRAWAL DURING</th>
<th>PRO RATA REFUND</th>
<th>STUDENT LIABILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week One</td>
<td>94 % Refund</td>
<td>6% Liability</td>
</tr>
<tr>
<td>Two</td>
<td>87</td>
<td>13</td>
</tr>
<tr>
<td>Three</td>
<td>81</td>
<td>19</td>
</tr>
<tr>
<td>Four</td>
<td>75</td>
<td>25</td>
</tr>
<tr>
<td>Five</td>
<td>69</td>
<td>31</td>
</tr>
<tr>
<td>Six</td>
<td>62</td>
<td>38</td>
</tr>
<tr>
<td>Seven</td>
<td>56</td>
<td>44</td>
</tr>
<tr>
<td>Eight</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>Nine</td>
<td>44</td>
<td>56</td>
</tr>
<tr>
<td>Ten</td>
<td>37</td>
<td>63</td>
</tr>
<tr>
<td>Eleven - Sixteen</td>
<td>0</td>
<td>100</td>
</tr>
</tbody>
</table>

Any refund of institutional charges shall be paid first to outstanding Federal Stafford Loan balances, then to the Federal Pell Grant program, in the order specified by Title IV of the Higher Education Act of 1965, as amended. Any student liability for repayment of Federal funds already disbursed to a student will be reported to the U.S. Department of Education.
APPLYING FOR FINANCIAL AID

Application Process

To be considered for financial aid, students must file a Free Application for Federal Student Aid (FAFSA) and a New York State Tuition Assistance Program (TAP) application. These two forms are the only financial aid applications required for all types of aid administered by the college, the federal program of Pell Grants and New York State Tuition Assistance Program (TAP). Our FAFSA Federal school code is 006445. Our NYS TAP school code is 0190. Federal Direct Loans, Federal Unsubsidized Direct Loans and Federal Direct Parent Loans (PLUS) require a separate loan application which may be completed on the U.S. Department of Education Student Loan website.

Eligibility

Eligibility for financial assistance is established according to information contained in the documentation the student received in reply to the financial aid applications.

Financial assistance must be requested and need determined annually. Therefore, it is necessary to reapply for financial assistance each academic year. Students are ineligible for financial aid if they are in default on any prior educational loan.

State and federal student financial aid programs are subject to adjustments, depending on any change in financial status and on the allocation of funds to the college. Financial aid is awarded for the academic year and, unless otherwise indicated, awards are credited one half to each semester. Refund checks are issued twice a year as they are available.

Financial Independence

Federal and state regulations establish specific criteria for students to qualify as financially independent for purposes of receiving financial aid. The instructions for each form must be read carefully to determine eligibility as a financially independent student.

Requirements

Once financial aid has been awarded, the standards of progress must be met to remain eligible for aid in subsequent semesters. Eligibility for continuation of aid is based on a combination of program pursuit and academic progress. Program pursuit is defined as the percentage of credits a student must complete each semester. Please refer to the chart: Standard of Satisfactory Academic Progress.

Academic Progress

Academic progress is defined for financial aid purposes as earning a specified number of credits each semester, achieving a specified minimum cumulative grade point average (CGPA) each semester, and continuity of class attendance. In addition, the program must be completed within a maximum time frame.

Students enrolled less than full-time will be measured for pursuit of program when they complete the equivalent of a full-time semester. All academic policies will remain in place throughout a semester.

Students who have lost eligibility may regain it by taking courses without the use of financial aid to make up any deficiencies. Students who attain the required accumulated credits and satisfactory CGPA are again eligible to receive financial aid.

Obtaining Information from the College

The following materials are available at Pomeroy College of Nursing and may be obtained by writing to the Financial Affairs Office in care of the college or by calling the Financial Affairs Office at (315) 470-7749:

- Financial expenses schedule.
- Financial aid policies
- Summary of financial aid programs.
Employment Opportunities

Limited part-time employment opportunities may be available through both the College of Nursing and Crouse Hospital. Full time employment is not recommended while pursuing educational endeavors at Pomeroy College of Nursing.

For more information concerning part-time employment opportunities within the hospital, contact the hospital’s Human Resources Department at (315) 470-7521.

Standard of Satisfactory Academic Progress (for determining eligibility for state and federal student aid)

<table>
<thead>
<tr>
<th>Before being certified for this payment</th>
<th>A student must have accrued at least this many credits (including transferred in credit)</th>
<th>With at least this grade point average (CGPA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Second</td>
<td>6</td>
<td>1.3</td>
</tr>
<tr>
<td>Third</td>
<td>15</td>
<td>1.5</td>
</tr>
<tr>
<td>Fourth</td>
<td>27</td>
<td>1.8</td>
</tr>
<tr>
<td>Fifth</td>
<td>39</td>
<td>2.0</td>
</tr>
<tr>
<td>Sixth</td>
<td>51</td>
<td>2.0</td>
</tr>
<tr>
<td>Seventh</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Eighth</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

NOTE: The above chart is based on full-time enrollment. Appropriate adjustments may be made to the allowable time frame and minimum credits earned for part-time students.

Additional State Funds Available:
- Parent Loans for Undergraduate Students (PLUS)
- Grants to Native American Students.
- Vietnam Veterans Tuition Award.
- Aid for Part-time Study (APTS).

Additional Federal Funds Available:
- Aid to Native American Students.
- Veterans - GI bill.
- Children of deceased or disabled Veterans.
- Veterans Educational Benefits

For more information about these additional funds, contact the Financial Affairs Office.

FINANCIAL AID PROGRAMS
A combination of the programs below may be awarded as a financial package.
<table>
<thead>
<tr>
<th>Aid Program</th>
<th>Source of funds</th>
<th>Who is Eligible</th>
<th>Value</th>
<th>How Funds Are Determined</th>
<th>How &amp; When to Apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pell Grant</td>
<td>US Government</td>
<td>All students with exceptional financial need who are attending at least half time and do not have a bachelor's degree.</td>
<td>No repayment. Awards up to $5,775 per academic year according to federal formula.</td>
<td>Federal government evaluates application. Notifies student who is responsible for submitting PELL-SAR* report to Financial Affairs Office at College.</td>
<td>File the Free Application for Federal Student Aid (FAFSA) at <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a>. File the FAFSA* application before April 15. All students seeking aid from any source must complete the FAFSA* application.</td>
</tr>
<tr>
<td>Crouse Scholarships</td>
<td>Auxiliary, medical staff,</td>
<td>Nursing students with financial need and good academic standing.</td>
<td>Award amounts based on financial need and academic achievement.</td>
<td>Using college application, award is determined through a report of FAFSA* and the PELL-SAR*.</td>
<td>File the FAFSA* application <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a>. Complete and return before April 15.</td>
</tr>
<tr>
<td></td>
<td>memorial donations to Nursing</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Student Scholarship Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crouse Alumni</td>
<td>Crouse Hospital Nurses</td>
<td>Nursing students with financial need and good academic standing.</td>
<td>Award amounts based on financial need and academic achievement, ranging from $250 to $500 per semester.</td>
<td>Using FAFSA, TAP and PELL reports, students are recommended to the scholarship administrator, who determines need.</td>
<td>Data relative to need and academic standing sent to the scholarship administrator, who selects recipients. Apply before April 15.</td>
</tr>
<tr>
<td>Association</td>
<td>Alumni Association</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal</td>
<td>U.S. Government</td>
<td>A full or half-time student. A FAFSA* application must be filed first.</td>
<td>Up to $5,500 per year*, not to exceed $23,000 aggregate. Interest charges and repayment begin six months after leaving college.</td>
<td>Student determines amount needed and college approves or adjusts according to financial need.</td>
<td>Student files FAFSA*, then completes a Master Promissory Note form obtained from the college or at <a href="http://www.studentloans.gov">www.studentloans.gov</a></td>
</tr>
<tr>
<td>Subsidized</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Federal</td>
<td>U.S. Government</td>
<td>Full-time students who are financially independent* of their parents under Federal Student Aid regulations.</td>
<td>Up to $7,000 per year*, not to exceed $57,500 aggregate. Student pays interest while in college.</td>
<td>Student determines amount needed and college approves or adjusts according to financial need.</td>
<td>Same as Subsidized Stafford Loans.</td>
</tr>
<tr>
<td>Unsubsidized</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TAP*</td>
<td>New York State</td>
<td>All full-time students who are legal residents of New York and US citizens. Family net income not over $80,500 for dependent or married students and not over $10,000 for single independent students.</td>
<td>No repayment. Awards up to $5,165 per academic year for maximum of four semesters.</td>
<td>NYSHESC* determines award based on need and amount of tuition.</td>
<td>Student must file the NYS Tuition Assistance Program application and FAFSA*.</td>
</tr>
</tbody>
</table>
Important Financial Aid Policies

Students applying for aid from any source may be selected to provide verification of family adjusted gross income, U.S. income tax paid, household size, number in postsecondary Colleges, independent student status, and certain other untaxed income and benefits.

All students selected for verification must provide the college Financial Affairs Office with the following:

1. A completed financial aid application or copy.
2. A signed copy of applicable Federal Tax Returns.
3. A signed statement that no tax returns were filed, if applicable.
4. A completed Student Aid Programs Information Verification Worksheet.

Eligibility for and awarding of student aid is governed by federal and state regulations. Copies of these policies and procedures are available in the Financial Affairs Office.

College work-study positions are limited and are assigned on a first come, first served basis.

*EXPLANATION OF ABBREVIATIONS*

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAFSA</td>
<td>Free Application for Federal Student Aid</td>
</tr>
<tr>
<td>SAR</td>
<td>Student Aid Report, PELL Grant</td>
</tr>
<tr>
<td>NYSHESC</td>
<td>New York State Higher Education Service Corp.</td>
</tr>
<tr>
<td>TAP</td>
<td>Tuition Assistance Program</td>
</tr>
</tbody>
</table>

STUDENT LOAN CODE OF CONDUCT

The Higher Education Opportunity Act (HEOA) of 2008 includes the requirement that an institution participating in a Title IV loan program must develop, publish, administer, and enforce a code of conduct related to administration of the Title IV loan programs. Crouse Hospital College of Nursing adheres to the following student loan code of conduct and applies the code of conduct to its officers, employees and agents of the school.

Prohibition of preferred lender arrangements/lists. A preferred lender arrangement is defined as an arrangement or agreement, between a lender and covered institution, in which a lender provides education loans to students (or the students’ families) and the covered institution recommends, promotes or endorses the education loan products of the lender. Officers and employees of Crouse Hospital College of Nursing may not recommend, promote or otherwise endorse specific lenders or the education loan products of any lender.

Ban on revenue-sharing arrangements with any lender: The HEOA defines “revenue-sharing arrangement” as any agreement between an institution and a lender under which the lender makes Title IV loans to students attending the institution (or to families of those students), the institution recommends the lender or the loan products of the lender and, in exchange, the lender pays a fee or provides other material benefits, including revenue or profit-sharing, to the institution or to its officers, employees, or agents. Crouse Hospital College of Nursing prohibits participation in any revenue-sharing arrangements by the institution or by its officers, employees, or agents.
Ban on employees of the financial aid office receiving gifts from a lender, guaranty agency or loan servicer: No officer or employee of Crouse Hospital College of Nursing’s financial aid office (or an employee or agent who otherwise has responsibilities with respect to educational loans) may solicit or accept any gift from a lender, guarantor, or servicer of education loans. A “gift” is defined as any gratuity, favor, discount, entertainment, hospitality, loan or other item having monetary value of more than a nominal amount. A “gift” does not include (1) a brochure, workshop, or training using standard materials relating to a loan, default aversion, or financial literacy, such as a brochure, workshop, or training; (2) food, training, or informational material provided as part of a training session designed to improve the service of a lender, guarantor, or servicer if the training contributes to the professional development of the institution’s officers, employees, or agents; (3) favorable terms and benefits on an education loan provided to a student employed by the institution if those terms and benefits are comparable to those provided to all students at the institution; (4) entrance and exit counseling as long as the institution’s staff are in control of the counseling and the counseling does not promote the services of a specific lender; (5) philanthropic contributions from a lender, guarantor, or servicer that are unrelated to education loans or any contribution that is not made in exchange for an advantage related to education loans, and; (6) State education grants, scholarships, or financial aid funds administered by or on behalf of a State.

Ban on contracting arrangements. No officer or employee of Crouse Hospital College of Nursing’s financial aid office (or employee or agent who otherwise has responsibilities with respect to education loans) may accept from a lender, or an affiliate of any lender, any fee, payment or other financial benefit as compensation for any type of consulting arrangement or contract to provide services to or on behalf of a lender relating to education loans.

Prohibition against steering borrowers to particular lenders or delaying loan certifications. For any first-time borrower, Crouse Hospital College of Nursing may not assign, through the award packaging or other methods, the borrower’s loan to a particular lender. In addition, Crouse Hospital College of Nursing may not refuse to certify, or delay the certification, of any loan based on the borrower’s selection of a particular lender or guaranty agency.

Prohibition on offers of funds for private loans. Crouse Hospital College of Nursing may not request or accept from any lender any offer of funds for private loans, including funds for an opportunity pool loan, to students in exchange for providing concessions or promises to the lender for a specific number of Title IV loans made, insured, or guaranteed, a specified loan volume, or a preferred lender arrangement. An “opportunity pool loan” is defined as a private education loan made by a lender to a student (or the student’s family) that involves a payment by the institution to the lender for extending credit to the student.

Ban on staffing assistance. Crouse Hospital College of Nursing may not request or accept from any lender any assistance with call center staffing or financial aid office staffing, except that a lender may provide professional development training, educational counseling materials (as long as the materials identify the lender that assisted in preparing the materials), or staffing services on a short-term,
nonrecurring basis during emergencies or disasters.

**Ban on advisory board compensation.** Any employee of Crouse Hospital College of Nursing’s financial aid office (or employee who otherwise has responsibilities with respect to education loans or financial aid) who serves on an advisory board, commission, or group established by a lender or guarantor (or group of lenders or guarantors) is prohibited from receiving anything of value from the lender, guarantor, or group, except for reimbursement for reasonable expenses incurred by the employee for serving on the board.

**SCHOLARSHIP ELIGIBILITY**
The Scholarship Committee is responsible for selection of recipients and administration of the awards in collaboration with the Office of Financial Aid/Bursar. The application process adheres to the same deadlines, policies, and guidelines governing other forms of scholarships and financial aid available to students at the College of Nursing.

Students applying for financial aid must do so by April 15th of each year for the next academic year. Generally, student aid applications are processed during the period May through July, with recipients being notified of financial aid awards in late July.

All College of Nursing scholarships are awarded on the basis of both financial need and academic achievement. Scholarships may be used for tuition costs, fees, room & board, books & supplies, and/or other educational costs. Since scholarship donors generally request that the scholarships they sponsor do not affect students’ eligibility for other forms of student aid, the School assumes that scholarships are used to meet the students’ expected family contribution (EFC).

**General Standards for Scholarship Eligibility**
I. Currently enrolled students & transfer students
   A. Demonstrate financial need
   B. Maintain a 3.0 Grade Point Average (GPA) or higher
   C. Exhibit individual behavior that is not in conflict with College policies.

II. Accepted for enrollment
   A. Demonstrate financial need
   B. Top one third of TEAS scores of accepted students
   C. Exhibit individual behavior that is not in conflict with College policies.

Recipients’ names and addresses are considered “directory information” and are provided to the Crouse Health Foundation for disclosure to the primary donors of the endowed scholarship funds. All other student information, including family income, financial need, grade point average, etc., is protected information under the Family Educational Rights and Privacy Act (FERPA) and will not be disclosed by the financial aid office to anyone without the express written consent of the student.

Students who have lost scholarship eligibility due to unforeseen mitigating circumstances may submit an appeal for award reinstatement to the Office of Financial Aid. This appeal packet should include a detailed explanation of the circumstances which affected the student’s academic performance, documentation supporting the explanation of circumstances, and an academic plan which clearly illustrates the student’s intent and means of returning to scholarship eligibility.
III. STUDENT RESOURCES AND SUPPORT SERVICES
**Academic Advisement**
Students are assigned a faculty member who serves as an academic advisor to assist them in developing an academic plan and in managing the demands of classroom and clinical activities.

**Nursing Simulation Lab**
The Simulation Lab is a state of the art simulation lab offering students a non-threatening learning experience. Students have the opportunity to implement nursing care and skills on a life like simulator.

**Nursing Simulation and Learning Lab Services include:**
- Open lab hours, with faculty support
- Skill practice and acquisition utilizing medical supplies seen in the hospital setting
- Access to learning resources and clinical skills practice

**Center for Academic Success**
The Center for Academic Success (CAS) is located on the 3rd floor of the college. The CAS has an open door policy which allows students to enter the center and speak directly with the Assistant Dean for Students at their convenience. All students are welcome in the CAS to obtain resources to enhance their learning plans to succeed in the vigorous nursing program. Students receiving academic accommodations test in the CAS. This is also the location of the Student Life Office.

**Center for Academic Success services include:**
- Strategies for test taking, study skills, stress reduction, and time management
- Resources to facilitate class preparation, note taking, and test preparation
- Individual meetings for students who wish to talk with the Assistant Dean for Students to discuss a concern related to their learning or other aspects of their college experience

**Computer Lab**
Students may access computers on campus.

**Crouse Hospital Cafeteria**
Location: Basement level, Memorial Unit
The hospital cafeteria is open daily and offers a wide selection including hot food, sandwiches, a salad bar, snacks, desserts, and beverages. Students receive a 25% discount when they present their student ID card at the register. Student ID cards can be preloaded with monies for the purchase of food in the hospital cafeteria. Students can contact the Nutritional Services Department to register.

**Lockers**
The College of Nursing offers locker space.

**Off Campus Meal Plan**
Students have the opportunity to sign up for and use the Off Campus Meal Plan (OCMP). This meal plan allows students the ability to eat at a diverse number of restaurants very close to the college of nursing.

**Crouse Hospital Library & Learning Commons**
The library is located on the 4th floor of the Marley Education Center. It is an information center designed to meet the clinical, educational and research needs of nursing students. The collection includes over 5,000 books, journals and videos related to nursing and medicine, including 24-hour access to online databases and texts. Library services include:
- reference
- interlibrary loan
- library instruction
- online learning modules
Crouse Hospital Nurses Alumni Association
The Alumni Association promotes professional achievement, fellowship and ongoing advancement of the common interests of the hospital and the college. One way this is accomplished is through the provision of scholarship funds. The organization also grants each graduate of the college a one year paid membership. Informational newsletters are sent out twice a year. Membership for all graduates is automatic and active involvement is encouraged.

HelpPeople℠
Skilled professional counselors from Crouse Hospital’s HelpPeople℠ program are available to all students at no charge. HelpPeople℠ provides professional, confidential assistance to students for personal problems that may affect academic performance such as stress, marital and family difficulties, financial problems, eating disorders, alcohol and substance misuse/abuse, sexual harassment or assault and assists students in identifying troubling issues and problems while providing access to resources that can help resolve the problems.

Student Outreach
This program offers assistance to students who desire discussion or connection with another person in the event the student needs to discuss something or is feeling frustrated. Student Outreach Advocates are faculty members who students can contact and meet with for an opportunity to be heard.

National Student Nurses Association (NSNA)
NSNA is the official national organization for nursing students. The college provides the opportunity for students to establish an active local NSNA chapter to promote and support professionalism through various programs and educational opportunities. On the state and national levels, members work within the larger nursing community to increase awareness of professional issues.

The Pomeroy College Student Nurses Association (PCSNA) consists of student representatives from each semester who meet monthly, to promote benefits of NSNA membership, and conduct fund raising for student events.

Residence Hall
Accommodations are available for a limited number of female students. Refer to the Residence Hall/Occupancy policy. Residence staff oversees the residence hall and maintain the communication link with college staff. Uniformed security officers from Crouse Hospital provide security; the residence entrance is always locked and the off-hours entrance to the building is locked and constantly monitored by a video camera.

Male students interested in housing may search for other area options by accessing the following websites:

- www.syracuse.com
- www.cnycentral.com
- www.apartmentfinder.com

SUNY Medical Upstate University Library
Located in Weiskotten Hall. Extends privileges to Pomeroy CON students. Offers extended evening hours.
**Student Lounge**
The lounge is located on the 3rd floor at the college. Vending machines and tables for dining, as well as a sink, refrigerator and microwaves are available for use by students. The vending machines accept both cash and credit card payment. Couches, chairs, a television and piano are also located within the lounge.

**TOBACCO-FREE CAMPUS**
Smoking and the use of any tobacco products or electronic cigarettes is prohibited in or on any part of the hospital campus including any and all remote sites within the designated boundary lines, hospital vehicles, and other hospital owned, leased or any office or program operated off site by Crouse Hospital. Smoking is prohibited within 100 feet of hospital property.

Individuals covered by this policy include, but are not limited to, employees, patients, visitors, volunteers, physicians, residents, medical staff, contractors, and vendors.

**DRUG FREE COMMUNITY**
As an institution of higher education receiving federal funds, Pomeroy College of Nursing is required by the Drug-Free Schools and Communities Act of 1986 (the “Act”) as amended by the Drug-Free Communities Act Amendments of 1989 (the “1989 Amendments”) and in compliance with the Federal Drug-Free Workplace Act of 1988 to adopt and implement a program to prevent the unlawful use, possession or distribution of illicit drugs and alcohol by students and employees.
V. CURRICULUM AND ACADEMIC POLICIES
PROGRAM COMPONENTS AND DEFINITIONS

Program Requirements
General Education Component: 27 credits
  Science: (12 credits)
  Humanities: (6 credits)
  Social Sciences: (6 credits)
  Liberal Arts Elective: (3 credits*)
Nursing Component: 41 credits
TOTAL: 68 credits

* The Liberal Arts elective course may be chosen from the following areas of study:
  • ART (Art) courses
  • CIS (Computer Information Systems) courses
  • EDU (Education) courses within Early Child Care Program and Human Services Program
  • HIT (Health Information Technology) courses
  • HSD (Homeland Security and Disaster Preparedness) courses
  • HUM (Human Services) courses
  • MUS (Music) courses
  • PHO (Photography) courses
  • COM (Professional Communication) courses
  • NTR (Nutrition) courses
  • SOC (Sociology) courses
  • MATH (Statistics) courses
  • Courses with African American Studies, Alcohol and Substance Abuse, Ethnic Diversity Studies, International/Global Studies, Native American Studies, and Women’s Studies minors.

Clock and Credit Hours
Definition of clock hours for theory and clinical experience:
Class: 1 hour per week x 15 weeks = 15 clock hours = 1 credit
Class Laboratory: 2 hours per week x 15 weeks = 30 clock hours = 1 credit
Clinical Experience: 3 hours per week X 15 weeks = 45 clock hours = 1 credit

GRADING

Computation of Course Grade
The weight for each course requirement is determined by the course faculty. The Course Syllabus outlines the percentage weight for each graded element used to calculate the exam grades and final course grade. Students are informed of the weight of the course requirements at the beginning of each course. This information is included in the course orientation and on MOODLE.
To achieve a passing grade in **all required nursing courses with the exception of NUR101, NUR130, and NUR275** the student must meet the following criteria:

- Exam grade of 75% or higher based on an average of all exams
- Final minimum course grade of 75% or higher when all theory components are added to exam grade
- Rounding to the nearest whole number is allowed for the final testing average and final course grade only. Whole number rounding criteria is as follows: any number with a tenth decimal place <0.5 is rounded down to the next nearest whole number; any number with a tenth decimal place 0.5 or >0.5 is rounded up to the next nearest whole number.

All **clinical nursing courses** also require an overall satisfactory (S) grade in the clinical component as determined by student performance and evaluated of course faculty/administration.

- Clinical courses require that theoretical (class) and clinical components be completed at the same time.
- An unsatisfactory (U) grade in clinical will result in a failing grade for the course, regardless of the grade attained in the theory component.
- If a student is unsuccessful in either theory or clinical, both must be repeated.

**Failed courses**
A grade below a C is considered unacceptable for progression in the nursing curriculum. A student who receives a failing grade (D+ or below) in any nursing course will be required to repeat that course at a time when it is offered/ space available. This may necessitate interruption of the program and the student must request to return. A student who withdraws from a nursing course and is failing at the time of withdrawal will have this course counted as one allowable failure. A second failure in any nursing course will result in administrative dismissal.

**Grading:**
Pomeroy College of Nursing (PCON) faculty assigns grades as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
<th>Numerical Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>90-100</td>
</tr>
<tr>
<td>B+</td>
<td>3.5</td>
<td>87-89</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>80-86</td>
</tr>
<tr>
<td>C+</td>
<td>2.5</td>
<td>78-79</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>75-77</td>
</tr>
</tbody>
</table>

**Unacceptable Grades**
The following grades are unacceptable/not in good academic standing for any PCON course. **Any student receiving less than a grade of “C” in a required course cannot progress to the next level, nor will the grade be applied toward graduation requirements at Pomeroy College of Nursing.**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
<th>Numerical Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>D+</td>
<td>1.5</td>
<td>72-74.4</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>70-71</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Below 70 or fail (non-credit course)</td>
</tr>
</tbody>
</table>
Refer to individual course syllabi for specific grading information. In courses requiring a 75% average on exams, final grades will be assigned as follows:

- 75% or greater testing average – the theory grade constituting all theory evaluation components added to the exam grade reflecting either an acceptable or unacceptable grade in accordance with the grading scale.
- < 75% testing average – the testing average grade reflected as an unacceptable grade in accordance with the grading scale.
- Any unsatisfactory grade (“U”) in the clinical component of a course will result in failing grade in the course and a grade of “F” on the transcript.

Other Grades
AU Audit
AW Academic Dismissal *
AD Administrative Dismissal *
I Incomplete
P Pass (non-credit course)
S Satisfactory
U Unsatisfactory
WD Withdrawal
WF Withdraw Failing *
WP Withdraw Passing

* Grades carry 0.0 quality points and will be used in the cumulative grade point average

Grading of non-nursing courses is governed by OCC grading policy.

DEFINITIONS

Incomplete (I)
Incomplete (I) is a temporary grade given at the discretion of the course instructor. The instructor informs the Registrar of the reason for the incomplete grade, the arrangements that have been made for its removal, and the date by which it must be removed. If the (I) is not removed by the agreed upon date, a grade of “F” is automatically recorded. If the student retakes the course entirely, the (I) grade will remain on the transcript showing the course was taken twice.

Pass (P)
Students have successfully met course requirements.

Withdrawal
Students who wish to withdraw from a course are expected to inform the instructor. Students who intend to withdraw from a course or the program are required to meet with their advisor prior to bringing the Drop Form to the Registrar. The date of withdrawal is the date the completed form is received by the Registrar. A (WD) grade is assigned for students who withdraw according to the dates established on the academic calendar.
Should a student withdraw from a course after the designated drop date outlined on the academic calendar/course syllabus, the following grades will be assigned:

**Withdraw Passing (WP)**
A grade of WP is assigned for students who are in good academic standing in theory and/or clinical at the time of withdrawal from the course. Student must be progressing in both clinical and theory. Reference the academic calendar for dates established to obtain WP grade.

**Withdraw Failing (WF)**
A grade of WF is assigned for students who are not in good academic standing in theory or clinical at the time of withdrawal from the course. Reference the academic calendar for dates established to obtain WF grade.

**PROGRESSION**
Criteria for Progression: to advance to the next semester, a student must:
- Complete all courses with a (C) or above;
- Complete all course prerequisites;
- Register for all co-requisites, and/or provide proof on enrollment or official transcript;
- Achieve a cumulative GPA of 2.0 or above;
- Meet all financial and academic obligations

Any student receiving less than a grade of “C” cannot progress.

**LEAVE OF ABSENCE**
A student may be granted a leave of absence on an individual basis.

**GRADUATION REQUIREMENTS**
Upon completion of all requirements, graduates are awarded an Associate in Applied Science (A.A.S.) in Nursing. To earn their degree, students must:
- Complete all required courses with a (C) or above
- Complete Child Abuse module
- Achieve a CGPA of 2.0 or above
- Meet all financial and academic obligations
- Complete NCLEX Review Course

**TIME FRAMES FOR PROGRAM COMPLETION**
A degree must be completed within five (5) years from the date of original matriculation. This is to ensure course work/clinical skills are not outdated prior to degree completion. Consideration will be provided to students who are activated for service in the U.S. Military.

**Full-time**
Students who enroll for full-time study may complete program requirements in two years if they follow the recommended course sequence and are enrolled in the two year track.

**Part-time**
For students enrolled in part-time study, the length of time needed to complete program requirements depends upon the number of courses that are completed each semester. Courses and clinical offerings will be days, evenings and in selected instances on weekends.

**Extended Program**
Students who follow the recommended course sequence may complete the program in five semesters.
PRE/CO-REQUISITES
A prerequisite is a course or a requirement that must be completed satisfactorily before taking another course. A co-requisite is a course or requirement that must be completed concurrently with another course. Pre- and co-requisites are listed in the course descriptions.

Students are required to submit proof of enrollment for all courses being taken at other institutions while matriculated at Pomeroy College of Nursing. An official transcript showing completed grades is required before the next semester starts.

COURSE AVAILABILITY
The college reserves the right to change course offerings or the schedule of courses due to enrollment, staffing and/or financial issues. If a course is cancelled due to low enrollment, students will be referred to the Onondaga Community College website for registration in coursework on their campus, an off-site location or on-line. Where appropriate, the option of a CLEP exam, may also be acceptable. Students who take pre/co-requisite courses through another accredited college are required to submit a copy of their schedule to the Registrar prior to the start of the semester and submit an official transcript once the course is completed.
VI. COURSE DESCRIPTIONS AND PROGRAM PLAN OF STUDY
NURSING COURSES

NUR 101: Introduction to Professional Nursing (3 credits)
This introductory course assists the student in establishing identity with the nursing profession. Past, present and emerging roles of the professional nurse are explored. Emphasis is placed on the development of caring attitudes and behaviors towards self and others as students are introduced to culturally diverse individuals across the lifespan. The course is designed to expand the learner’s knowledge related to the concepts of nursing, effective communication, collaboration, professional core humanistic values, values clarification, managing care, health promotion, health/wellness, and self and self awareness within the domain of the nurse. The learner’s knowledge related to the concepts of ethical and legal principles, quality improvement, health care systems, healthcare policy, advocacy, informatics, and accountability and responsibility within the healthcare domain is expanded. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship. Learners will have the opportunity to apply selected components of the nursing process focusing on the above concepts across the lifespan.
Pre/Co-Requisites: None
Course offered: Fall and Spring semesters.

NUR 102: Holistic Health Assessment Across the Life Span (3 credits)
This course is designed to develop the learner’s abilities to perform holistic health assessments of individuals across the life span. Learners will complete and document health histories and physical examinations of adults and children including assessments related to basic health needs. This course will provide the learner with an introduction to the concepts of intracranial pressure, sensory perception, tissue integrity, oxygenation, perfusion, elimination, mobility, sexuality, reproduction, development, stress/coping, spirituality, culture, thermoregulation, comfort and cognition within the domain of the individual. This course will also provide the learner with an introduction to the concepts of the nursing process, caring, and communication within the nurse domain. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship. Selected components of the nursing process focusing on the above concepts across the lifespan will be presented during the course.
Pre/Co-Requisites: NUR101, NUR103, BIO171, ENG103
Course offered: Fall and Spring semesters.

NUR 103: Health Concepts 1 (4.5 credits)
The focus of this course is to provide the learner with an introduction to the concepts of fluid and electrolyte balance, inflammation, infection, family dynamics, grief and loss, mood and affect, interpersonal violence, and addictive behaviors within the domain of the individual. This course is also designed to develop the learner’s skill in providing fundamental nursing care, asepsis and sterile technique. Principles of pharmacology, principles of medication administration, and the nursing process for medication administration will be introduced to the learner. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship. Learners will have the opportunity to apply selected components of the nursing process focusing on the above concepts across the lifespan.
Pre/Co-Requisites: NUR101, NUR102, BIO171, ENG103
Course offered: Fall and Spring semesters.
NUR 130: Professional Nursing (1.5 credits)
This course will expand the learner’s knowledge related to the concepts of teaching-learning within the domain of the nurse and the individual. The course will expand the learner’s knowledge related to the concepts of professional behaviors, values clarification, core humanistic values, and collaboration within the domain of the nurse. This course will expand the learner’s knowledge related to the concepts of accountability and responsibility, ethics, quality improvement, safety, legal, informatics, management of care, and health care policy within the healthcare environment domain. This course is also designed to expand the learner’s knowledge related to the concepts of health and wellness, and culture within the domain of the individual. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship.
Prerequisites: NUR 101, NUR 102, NUR 103, BIO 171, ENG 103
Pre/Co-Requisites: BIO 172, PSY 103
Course offered: Fall and Spring semesters.

NUR 131: Cognition and Maladaptive Behaviors (4 credits)
The course will expand the learner’s knowledge related to the concepts of therapeutic communication, therapeutic relationships, intracranial regulation and self-awareness within the domain of the nurse. This course is also designed to expand the learner’s knowledge related to the concepts of self-awareness, interpersonal violence, cognition, addictive behaviors and stress and coping within the domain of the individual. This course is also designed to expand the learner’s knowledge related to the concept of spirituality within the domain of the individual. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship.
Prerequisites: NUR 101, NUR 102, NUR 103, BIO 171, ENG 103
Pre/Co-Requisites: BIO 172, PSY 103
Course offered: Fall and Spring semesters.

NUR 132: Homeostasis, Oxygenation, and Regulation (4 credits)
This course is designed to expand the learner’s knowledge related to the concepts of, oxygenation, perfusion, cellular regulation, elimination, acid-base balance, fluid and electrolyte balance, and metabolism within the domain of the individual. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship.Prerequisites: NUR 101, NUR 102, NUR 103, BIO 171, ENG 103
Pre/Co-Requisites: BIO 172, PSY 103
Course offered: Fall and Spring semesters.

NUR 213: Protection and Movement (4 credits)
This course will expand the learner’s knowledge related to the concepts of palliation within the domain of the nurse and the individual. This course is also designed to expand the learner’s knowledge related to the concepts of sensory perception, inflammation, immunity, infection, mobility, tissue integrity and comfort within the domain of the individual. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship.
Prerequisites: NUR 101, NUR 102, NUR 103, NUR 210, NUR 211, NUR 212, BIO 171, BIO 172, ENG 103, PSY 103
Pre/Co-Requisites: BIO 205, PSY 206,
Course offered: Fall and Spring semesters.
NUR 214: Reproduction and Family (4 credits)
This course is also designed to expand the learner’s knowledge related to the concepts of thermoregulation, reproduction, sexuality, family dynamics, grief and loss, development and mood and affect within the domain of the individual. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship. Prerequisites: NUR 101, NUR 102, NUR 103, NUR 210, NUR 211, NUR 212, BIO 171, BIO 172, ENG 103, PSY 103
Pre/Co-Requisites: BIO 206, PSY 206,
Course offered: Fall and Spring semesters.

NUR255: Cognition and Maladaptive Behaviors II (2 credits)
The focus of this course is to expand the learner’s knowledge related to the concepts of stress and coping, mood and affect, cognition, and addiction, within the domain of the individual. This course is also designed to expand the learner’s knowledge related to the concept of therapeutic communication within the domain of the nurse. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship. Learners will have the opportunity to apply the nursing process focusing on the above concepts across the lifespan.
Prerequisites: NUR 101, NUR 102, NUR 103, [NUR 201, NUR 202, NUR 203, NUR 204, NUR 205] OR [NUR 210/130, NUR 211/131, NUR 212/132, NUR 213, NUR 214], BIO 171, BIO 172, BIO 205, PSY 103, PSY 206, ENG 103, ENG 104
Pre/Co-Requisites: Liberal Arts Elective
Course offered: Fall and Spring semesters.

NUR265: Homeostasis, Oxygenation, and Regulation II (6 credits)
This course is designed to expand the learner’s knowledge related to the concepts of gas exchange, perfusion, cellular regulation, fluid and electrolyte, metabolism, intracranial regulation, tissue integrity, immunity and mobility within the domain of the individual. This course is also designed to expand the learner’s knowledge related to the concept of managing care within the domain of the health care environment. Learners will have the opportunity to apply the nursing process focusing on the above concepts across the lifespan. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship.
Prerequisites: NUR 101, NUR 102, NUR 103, NUR 130, NUR 131, NUR 132, NUR 213, NUR 214, BIO 171, BIO 172, BIO 205, PSY 103, PSY 206, ENG 103, ENG 104
Co-Requisites: Liberal Arts Elective
Course offered: Fall and Spring Electives.

NUR275: Professional Development (5 credits)
This course is designed to expand the learner’s knowledge related to the concepts of core humanistic values, health promotion, professionalism and collaboration within the domain of the nurse. This course is also designed to expand the learner’s knowledge related to the concepts of health care quality, health care systems, and ethics within the domain of the health care environment. Threaded within this course are the themes of diversity, self-directed learner, culture, caring, teaching-learning, development, spirituality, wellness and health, safety, the nursing process and the nurse-individual relationship.
In the clinical component of this course the student will participate in a culminating capstone experience. Students will have the opportunity to integrate concepts and skills in the professional work environment, strengthening their sense of competence, and accountability and professional development.
Prerequisites: NUR 101, NUR 102, NUR 103, NUR 210/130, NUR 211/131, NUR 212/132, NUR 213, NUR 214, BIO 171, BIO 172, BIO 205, PSY 103, PSY 206, ENG 103, ENG 104
Pre/Co-Requisites: Liberal Arts Elective, NUR 255, NUR 265
Course offered: Fall and Spring semesters.
aGENERAL EDUCATION COURSES

BIO171: Anatomy and Physiology I (4 credits)
First part of a two-semester study of the structure and function of the human body. Topics include homeostasis, basic chemistry, cell structure and function, tissues, and the following body systems: integumentary, skeletal, muscular, respiratory, and urinary. The cat is the primary dissection specimen in the laboratory. This course is for students preparing for Nursing, Respiratory Care, Surgical Technology, Physical Therapy Assistant, and other health-related professions. This course is inappropriate for students preparing for medicine or dentistry. It does not fulfill the lab science sequence requirement for most Math/Science students, but does fulfill the science elective requirement for Math/Science students. Three lecture hours, two laboratory hours. Students are expected to have mastered high school-level biology, chemistry, and algebra, or the college equivalents.
Course offered: Fall and Spring semesters.

BIO172: Anatomy and Physiology II (4 credits)
Second part of a two-semester study of the structure and function of the human body. The following body systems are covered: cardiovascular, nervous, endocrine, lymphatic, digestive, and reproductive. The cat is the primary dissection specimen in the laboratory. This course is for students preparing for Nursing, Respiratory Care, Surgical Technology, Physical Therapy Assistant, and other health-related professions. This course is inappropriate for students preparing for medicine or dentistry. It does not fulfill the lab science sequence requirement for most Math/Science students, but does fulfill the science elective requirement for Math/Science students. Three lecture hours, two laboratory hours. Prerequisite: BIO 171.
Course offered: Fall and Spring semesters.

BIO205: General Microbiology (4 credits)
An introduction to the biology of microorganisms, with an emphasis on clinically relevant organisms. Topics include the structure and function of microbes, including their metabolism and genetics. Infectious diseases and the interactions between microbes and their hosts are also considered. Laboratory exercises emphasize the isolation, identification, and control of microorganisms. Primarily intended for students entering health professions. Not recommended for students with credit in BIO 110 or BIO 150. Three class hours and two laboratory hours. Prerequisite: BIO 151 or BIO 171, or Permission of Instructor.
Course offered: Fall and Spring semesters.

ENG103: Freshman Composition and Literature I (3 credits)
This course develops the skills and forms necessary for writing college-level expository prose. Methods for developing content; organizing information and ideas; and presenting that material to a reader clearly, concisely, and coherently will be taught. Various readings may be used as a source of models and ideas. Prerequisite: Onondaga Community College placement test and/or satisfactory completion of ENG 099 or ESL 116 (formerly ESL 103).

Students who take ENG 103 through OCC must take a placement examination. The ACCUPLACER will be administered through the OCC testing center with the expectation that following the testing the student would follow the expectations for all OCC students for English proficiency.
Course offered: Fall and Spring semesters.

ENG104: Freshman Composition and Literature II (3 credits)
Teaches students to comprehend, respond to and use the ideas of others in their own writing. Skills such as analytic and critical reading and writing, summarizing, and paraphrasing are developed through the study of literature. Term paper form will also be taught.
Prerequisite: ENG 103.
Course offered: Fall semester
PSY103: General Psychology (3 credits)
Designed to give the student an introduction to the concepts required for the study of perception, conditioning, learning, intelligence, motivations, emotions, and personality. The interaction of heredity and environment is also stressed.
Prerequisite: College level placement in reading and math
Course offered: Fall and Spring semesters

PSY206: Human Growth & Development (3 credits)
Human growth and psychological development of the individual from infancy through senescence. Attention is given to the patterns of change that occur during each of the life stages, considering physiological, psychological, genetic and cultural forces affecting human development.
Prerequisite: PSY 103
Course offered: Fall and Spring semesters

ONLINE GENERAL EDUCATION COURSES (available through OCC)

MAT 118: Statistics: Empirical Introduction
A course in empirical statistics for non-science majors. Topics include: random sampling, graphing, measures of central tendency and dispersion, normal distribution, standard scores, confidence intervals, hypothesis testing, Student t distribution, two-way tables, probability, correlation and regression.

NTR 218: Nutrition/Diet Therapy
A study of the principles of Basic Nutrition as they relate to normal growth, development and health. The student will study how nutrient intake can impact body systems and processes. Therapeutic diets for specific disease conditions will also be covered. This course is geared towards the basic and therapeutic knowledge needs of the nursing student.

PHI 108: Ethics
An introduction to basic problems about the application of the concepts of right, wrong, good and bad to persons and their actions. Topics covered may include major ethical traditions, relativism and absolutism, morality and religion, and the foundations of moral obligation.

SOC 103: Introduction to Sociology
This course is an introduction to the broad range of topics encompassed in the "science of society". Students will be exposed to key sociological theories, as well as major sociological concepts such as culture, social structure, socialization, deviance, and social institutions, and social inequalities such as social class, race/ethnicity, and gender. Examples will be drawn from various cultures within the United States and will also be drawn from other contemporary societies.
Prerequisite: English and Reading placement at college level or permission of instructor
**NURSING ELECTIVES:**
Various support/elective courses are offered each semester.

**NUR 135: Pharmacology (1 credit)**
This course provides a focused review of pharmacology and medication administration. The pharmacokinetics and pharmacodynamics of specific medications are discussed. Learners focus on the application of the concept of safety during medication administration using nursing process. The course also focuses on identification of selected drug classifications and their use in patient care. This course strengthens the learner’s ability to correlate theory to clinical practice in those nursing courses with a clinical component.
Prerequisites: NUR 101, NUR 102, NUR 103, BIO 171, BIO 172, NUR 131/211, NUR 132/212, ENG 103, PSY 103

**NUR 001: Study Strategies (1 credit)**
Students review assignments for processing class material, preparing for exams and completing assignments. Study skills addressed include comprehending textbook reading assignments, outlining, note taking and organizing study groups. Strategies for memorizing material, test taking and reducing test anxiety will also be discussed.
Prerequisites: None

**NUR 003: Medical Terminology (1 credit)**
Content includes the study of prefixes, suffixes, and root words that form common medical terms. Spelling and pronunciation of terms are reviewed. Content will also include abbreviations used the in the health care setting.
Prerequisites: None

**NUR 017: Power of Nursing (1 credit)**
The *Power of Nursing* is a 15-hour elective course for nursing students consisting of five evening sessions spaced two weeks apart. Each three-hour session is divided into a large-group and small-group experience. Both course directors and nurses recruited from nursing school faculty and the larger nursing community facilitate small groups. The course is a seamless process, each session building upon the insights and content of the previous session. The five session topics are:
- 1 - Remembering Authenticity and Wholeness
- 2 – Disappointment, Loss and Grief: Experiencing your Healing Presence
- 3 – Discovering Your healing Lineage and Personal Healing Qualities
- 4 – The Courage to Make Your Power and Perspective Visible
- 5- Calling and Commitment: Finding your Voice, Living your Values
NUR 091: Culture and Health Care: A Clinical Experience Abroad (1.5 credits)
This course is designed for undergraduate nursing students interested in increasing their understanding of international health care issues as they relate to nursing through a cross-cultural international health care immersion experience. Learners will partner with local Guatemala health care members to provide supervised community and primary health care with the local context and conditions. Content related to local health care values, beliefs, and practices will be presented as well as general cultural norms, necessary vocabulary/language, and issues of the country. Learners will be encouraged to reflect specifically on the experiences obtained as part of their development toward culturally proficient global health care professionals. Emphasis will be placed on direct patient care delivery in a clinic setting. **Note: Students who choose this experience will be responsible for additional costs to cover a passport, immunizations, airfare, room/board, and insurance.**
Prerequisite:  NUR 101, NUR 102, NUR 103
Course offered: Spring semester

NUR 094 Clinical Elective (Mental Health Nursing) (1 credit)
This elective course provides students an additional opportunity to build on previously learned skills of nursing practice related specifically to psychosocial needs. Students develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course may be offered in a variety of formats; one week (five day) blocks, three (two day) weekends, or day and evening schedules. Clinical: 45 hours
Prerequisites:  NUR 131/211, current health, CPR, OSHA and other requirements of the clinical agency.

NUR 095 Clinical Elective (Pediatric Nursing) (1 credit)
This elective course provides students an additional opportunity to build on previously learned skills of nursing practice related to the needs of the pediatric patient and his/her family. Students develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course may be offered in a variety of formats; one week (five day) blocks, three (two day) weekends, or day and evening schedules. Clinical: 45 hours
Prerequisites:  current health, CPR, OSHA and other requirements of the clinical agency.
Pre/co requisite: NUR 214

NUR 096 Clinical Elective (Obstetrics Nursing) (1 credit)
This elective course provides students an additional opportunity to practice nursing in the Obstetrical Unit. The student has the opportunity to practice, expand and enhance previously learned clinical skills. In addition, the student will explore the role of the specialty nurse. Students develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course is offered in a variety of formats and time frames; one week (five day) blocks, three (one to two days) weekends, or day and evening schedules. Clinical: 45 hours
Prerequisites:  current health, CPR, OSHA and other requirements of the clinical agency.
Prerequisite:  NUR 214
NUR098 Clinical Elective (Critical Care Nursing) (1 credit)
This elective course provides students with the opportunity to practice nursing in Critical Care settings. Critical care settings are defined as the Intensive Care Unit, the Neonatal Intensive Care Unit, and the OR/PACU. The student has the opportunity to practice, expand and enhance previously learned clinical skills. In addition, the student will explore the role of the specialty nurse. Clinical hours: 45
Prerequisites: Current health, CPR, OSHA and other requirements of the clinical agency.
Pre/Co-Requisites for NICU: NUR 214
Pre/Co-Requisites for Adult ICU: NUR 265
Pre/Co-Requisites for OR/PACU: NUR 213

NUR 099: Medical-Surgical Clinical Elective (1 credit)
This elective course provides students an additional opportunity to build on previously learned skills of nursing practice. Students develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course may be offered in a variety of formats; one week (five day) blocks, three (two day) weekends, or day and evening schedules. Clinical: 45 hours
Prerequisite: NUR 101, NUR 102, NUR 103, current health, CPR, OSHA, and any other requirements of the clinical agency.
# PROGRAM PLAN OF STUDY

## First Year

### First Semester

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<thead>
<tr>
<th>Nursing</th>
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<td>NUR 101</td>
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**Total Credit Hours**: 17.5

### Second Semester

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**Total Credit Hours**: 16.5

## Second Year

### Third Semester

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**Total Credit Hours**: 18

### Fourth Semester

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**Total Credit Hours**: 16

**Curriculum Total**: 68

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*NUR 265 will be 6.5 credit hours for any students who entered prior to August 2015.*
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<td>NUR 101 Introduction to Professional Nursing</td>
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</table>

*NUR 265 will be 6.5 credit hours for any students who entered prior to August 2015*
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