The information contained within this document is informational only and not intended to be contractual in nature.

Students are responsible for knowing the contents of this catalog, and its official addenda, and for adhering to all stated policies. Any questions should be clarified immediately by writing or calling Pomeroy College of Nursing.

The college reserves the right, without advance notice, to make changes in its administrative and educational policies as deemed necessary and/or advisable for the continued development of the program and college. The college is committed to communicating any changes to enrolled students in a timely manner that allows for appropriate decision-making and planning. Nonetheless, in the event of any conflict between the policies as published in this book and more recent revisions and/or additions, the latter will govern.

Non-Discrimination Policy: Pomeroy College of Nursing at Crouse Hospital does not discriminate in the administration of educational policies or programs, admission policies, scholarship and loan programs, and other school-administered programs. The college’s non-discrimination policy is inclusive of, but not limited to, race, age, color, national or ethnic origin, marital status, gender, sexual orientation, gender identity, gender expression, veteran/military status, religion, disability, or political ideology.

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Welcome to the Bill and Sandra Pomeroy College of Nursing at Crouse Hospital. You will find information in this catalog about our program options, curriculum, admission processes, and financial aid. I am pleased you are exploring what we have to offer and encourage you to choose Pomeroy College of Nursing.

It is truly a significant and exciting time for the profession of nursing. There is a demand for highly skilled, competent, caring professionals and the opportunities are endless. The mission of Pomeroy College of Nursing strives to meet that demand. The college’s proud history illustrates a dedication to academic excellence and service to the community.

Our curriculum and affiliation with Crouse Health, an organization recognized for quality, allow students to attain the skills, knowledge, and experiences that are essential to nursing and will guide you on your path of lifelong learning. There is no doubt that the dedicated and talented faculty and staff will help you reach your goals.

On behalf of our outstanding faculty, staff, students, and alumni, I invite you to start your professional nursing journey at Pomeroy College of Nursing at Crouse Hospital.

Rhonda L. Reader, DNS, RN, CNE, NEA-BC
Dean, Pomeroy College of Nursing
Vice President, Clinical Services & Nursing Quality, Crous Health
The opportunity to obtain an Associate Degree in Applied Science with a Major in Nursing is here in Syracuse, New York. Pomeroy College of Nursing, located in the heart of the University hill area, is housed in the beautiful Harry and Lillian Marley Education Center, a contemporary, high-tech facility, across from Crouse Hospital. The college offers excellent preparation for a wide variety of nursing career opportunities. Known for extensive clinical hours and a sophisticated simulation center, students graduate with confidence in their ability to begin their career as exceptional practitioners in the field of nursing.

The college offers competitive tuition and is sensitive to the student who may be a new high school graduate or individuals seeking a second career. Graduates of Pomeroy have many options toward completion of advanced degrees and those actively seeking employment typically secure a nursing position within six months.

In 1991, the Marley Education Center was opened and currently houses the college of nursing. Pomeroy College of Nursing has a 100 year history of educating men and women to provide safe, effective nursing care. In 1997, the school was renamed Crouse Hospital School of Nursing to reflect the name change of the hospital. In 2015, the name was changed to Pomeroy College of Nursing. The college has approximately 5,000 graduates who have practiced nursing in the central New York region and around the country.

Once a three year diploma program, in 1990 the program was registered with the New York State Education Department as a two year associate degree program.

Graduates are now granted an Associate Degree in Applied Science, with a major in Nursing. The college currently offers class and clinical during day, evening, and weekend as well as a 5-semester program, to meet the needs of today’s student.

FACILITIES

Crouse Hospital is a private, not-for-profit acute care facility in Syracuse, New York. It is located in the University area of the city, adjacent to both Syracuse University and the State of New York Upstate Medical University. The hospital, as it is presently configured, came into existence in 1968 through a merger of Crouse Irving Hospital and Syracuse Memorial Hospital. Syracuse Memorial was established in 1887 as the Women’s and Children’s Hospital. Crouse Irving Hospital, founded in 1912, focused on medical-surgical care of adults. Both facilities were home to a school of nursing. In 1968, the two hospitals merged to become Crouse Irving Memorial Hospital. Crouse is licensed for 506 acute-care beds and 57 bassinets. Crouse Hospital serves more than 23,000 inpatients, 66,000 emergency services patients and more than 250,000 outpatients a year from a 15-county area in Central and Northern New York.

- Crouse Hospital is Central New York’s largest provider of maternity care services, delivering more than 4,000 babies annually, and is the state-designated regional referral center for high-risk neonatal intensive care services.
- Crouse operates one of the longest-running and largest ambulatory surgery programs in the U.S. in two surgery centers near the main hospital complex.
• Comprehensive diagnostic and interventional cardiac care
• The region’s only pediatric cardiac catheterization program
• Designated as a Chest Pain and Heart Failure Center by the Society of Cardiovascular Patient Care
• Surgical services, including the latest advancements in robotic surgery
• Crouse is a NYS-designated stroke center and the first ‘Gold Plus’ stroke hospital in Syracuse
• The region’s only hospital-based chemical dependency treatment services

VISION
Pomeroy College of Nursing at Crouse Hospital will be a leading nursing program graduating highly qualified professional nurses committed to excellence.

MISSION & VALUES
At Pomeroy College of Nursing, our mission is to prepare a clinically competent professional nurse for hospital and community practice.

We achieve our mission by adhering to our core values. We provide…

Holistic and compassionate approaches to care by:
• Assisting individuals to attain or maintain their optimum state of wellness.
• Respecting clients as culturally diverse individuals within communities, groups and families.
• Recognizing health as a dynamic state reflecting integration of mind, body and spirit.
• Reflecting the characteristics of honesty, integrity, and personal responsibility.
• Embracing the community that serves us as we learn to serve them.

Excellence in education by:
• Utilizing dynamic learning environments.
• Being responsive to changes in healthcare.
• Supporting student-centered and practice-based education.
• Promoting lifelong learning and advanced education.
• Encouraging interaction, exploration, and collaborative learning.
• Incorporating evidence-based practice in multiple venues.
PHILOSOPHY

**Caring**
Caring is the cornerstone of nursing. Caring is an interpersonal process involving an emotional commitment to, and a willingness to act on the behalf of, a person with whom one has a significant relationship. We believe that nursing is a dynamic, caring discipline with foundations in nursing theory as well as the arts, humanities, natural and social sciences. The nurse functions at the heart of the health care team bringing knowledge and caring to the interdisciplinary plan of care in a holistic and empathetic manner. Nurses demonstrate caring through collaboration with individuals, families, and groups across the lifespan to promote health and wellness, prevent illness, restore health, alleviate pain and suffering, facilitate rehabilitation and support a dignified death.

**Nursing Judgment**
We believe that nursing uses critical thinking skills and tested empirical knowledge to diagnose and treat human responses to actual or potential health problems. We believe that the professional nurse brings unique personal and intellectual dimensions and integrates a variety of functions to address individual, family, and group needs. By adhering to professional nursing standards, evidence-based guidelines and innovative approaches to problem solving, the nurse integrates relevant outcomes-driven practice with the art and science of caring and healing. We believe that theory guided clinical practice is vital to improving the outcomes associated with nursing care. Therapeutic and creative use of self allows the nurse to establish relationships with individuals, families, and groups which contribute to the achievement of optimal levels of health and comfort.

**Holism**
We believe that individuals are holistic and unique beings who have intrinsic worth and rights. Each individual is comprised of biophysical, psychological, spiritual, developmental, social and cultural dimensions that are integrated and interact with internal and external environments. We believe that individuals are self-interpreting and constantly evolving. Individuals are interconnected with the universe and need others in a caring way. We believe that each individual has the freedom and responsibility to make decisions about his/her own health.

**Health and Wellness**
Wellness is a state of optimal well-being that is oriented toward maximizing an individual’s potential. We believe the environment is anything internal or external that may affect the holistic well-being of each individual. Nursing is concerned with the wholeness of individuals, recognizing that they are in continuous interaction with their environment. We believe that caring and healing environments are those in which there is high regard for the dignity of individuals. We believe that caring and healing environments are where relationships between nurses, individuals, families, and the groups they serve, are based on mutual respect and a shared commitment to healing of mind, body, and spirit.

**Teaching-Learning**
We believe that teaching and learning is a process that is shared between both educator and learner as well as nurse and individual. We believe that knowledge acquisition and understanding is dynamic. The nurse incorporates health teaching to promote optimal well-being and recognizes the unique nature of individual needs.
When the student learner’s self-direction is fostered/encouraged, their ability to integrate nursing theory and clinical practice is facilitated.

We believe the graduate of our associate degree program is a compassionate and caring nurse generalist with the ability to utilize nursing judgment, collaboration and communication to provide safe and competent care and to promote human flourishing. The graduate nurse uses information technology to communicate, manage information, support decision making and to embrace a spirit of inquiry. We believe the new graduate is a novice with a commitment to self-direction and lifelong learning, and who demonstrates professional identity in moving toward proficient, and then expert nursing practice.

PROGRAM OPTIONS

The nursing program consists of general education and nursing courses that can be completed on a full-time or a part-time basis. The traditional day option consists of 16-week semesters, and the evening/weekend option consists of terms of variable length. Evening and weekend clinical placements (for all program options) may be necessary due to site availability.

Full-time
Students who enroll for full-time study may complete program requirements in two years if they follow the recommended course sequence.

Extended Program
Students who follow the recommended course sequence may complete the program in five semesters.

Evening/Weekend Option
Students who enroll for the evening/weekend option may complete program requirements in 18 months if they follow the recommended course sequence.

RN to BS Articulation Options:
The RN to BS option has academic and economic advantages. Following graduation from Pomeroy College of Nursing, students may begin working as registered nurses while completing a bachelor’s degree. Students who earn an associate degree from Pomeroy College of Nursing are eligible to transfer and complete a bachelor degree at SUNY Upstate Medical University in Syracuse, NY; SUNY Polytech Institute in Utica, NY; Excelsior College in Albany, NY; SUNY Delhi, Delhi, NY; Chamberlain College of Nursing, Downers Grove, IL (online); Keuka College, Keuka, NY; Le Moyne College, Syracuse, NY; Russell Sage College, Troy, NY; St. John Fisher College, Pittsford, NY; Grand Canyon University, Phoenix, AZ (online); and Roberts Wesleyan, Rochester, NY.

PROGRAM OUTCOMES
(Measures of Program Effectiveness)

- NCLEX-RN results will be greater than 80% as published by the National Council of State Boards of Nursing.
- 70% of graduates will complete the program within 150% of the stated program length.
- 90% of graduates will be employed in the nursing field within one year of graduation.
STUDENT LEARNING OUTCOMES:

Upon successful completion of the program, the graduate will:

- Plan and provide safe, competent, patient-centered care utilizing nursing process, scientific principles, critical thinking skills, caring behaviors, and cultural sensitivity in a variety of health care settings for the individual, family or groups with complex needs.
- Collaborate with individuals, significant support persons, and members of the healthcare team to plan, implement, and evaluate care to promote positive health outcomes for the individual, families or groups with complex needs.
- Model effective (written, verbal, and nonverbal) communication skills within professional practice.
- Integrate current technology and evidence-based practice in the promotion of health the support of professional communication and the enhancement of lifelong learning.
- Exemplify the standards of professional nursing practice.
- Demonstrate commitment to learning, socialization and development of professional identity.

LICENSURE ELIGIBILITY

The practice of nursing or use of “Registered Professional Nurse” (RN) within New York State requires licensure.

Upon receiving their degrees from the College of Nursing, graduates are eligible to take the examination for licensure as registered nurses (NCLEX-RN) in New York State or in any state where they expect to practice. All forms for licensure in New York State are available in the Registrar’s Office.

General Requirements

To be licensed as a registered professional nurse in New York State you must:

- Be of good moral character;
- Be at least eighteen years of age;
- Meet education requirements;
- Complete coursework or training in the identification and reporting of child abuse and maltreatment offered by a New York State provider;
- Meet examination requirements;
- Apply for an RN license with NYSED.

Applicants must file an application for licensure and the other forms indicated, along with the appropriate fee to the Office of the Professions at the address specified on each form. It is the applicant’s responsibility to follow up with anyone when asked to send material. Laws that govern RN licensure are included in Education Law Article 139 and 8 NYCRR Part 64. These can be found on the New York State Education Department/Office of the Professions website (op.nysed.gov), by emailing op4info@nysed.gov or by calling 518-474-3817, x-570.

You must demonstrate that you are currently of good moral character in order to be licensed or registered as an RN. When you apply for an RN license or to renew your registration, you will be required to answer the following questions:

- Have you been found guilty after trial, or pleaded guilty, no contest or nolo contendere to a crime (felony or misdemeanor) in any court?
• Are criminal charges pending against you in any court? Has any licensing or disciplinary authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional licensed or certificate held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

• Are charges pending against you in any jurisdiction for any sort of professional misconduct?

• Has any hospital or licensed facility restricted or terminated your professional training, employment or privileges or have you ever voluntarily or involuntarily resigned or withdrawn from such association to avoid imposition of such measures?

A “yes answer” to one or more of these questions will not necessarily disqualify you from a license or a registration. The New York State Education Department decides on a case by case basis whether prior criminal conviction(s) or other issues will disqualify the applicant from being licensed or registered as an RN.

MEMBERSHIPS AND AFFILIATIONS

• American Association of Collegiate Registrars and Admissions Officers

• National Association of College Admission Counseling (NACAC)

• National Association of Student Financial Aid Administrators

• National Organization for Associate Degree Nursing

• New York State Council of Hospital Schools of Professional Nursing

• The National League for Nursing

• The Council of Associate Degree Programs

• Onondaga Community College, Syracuse, NY

Accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN)

3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326
Phone: 404/975-5000
Fax: 404/975-5020
Email: info@acenursing.org
Web: acenursing.org

Professional Education Program Review/Registered by

University of the State of New York, The State Education Department, Office of the Professions, Division of Professional Licensing Services
89 Washington Ave., Albany, NY 12234-1000
Phone: 518/474-3817, x-280
Web: op.nysed.gov

HEGIS CODE: 5208.00
I. ADMISSIONS & ENROLLMENT
ADMISSIONS

Admission is based on a review of the overall application as an indication of potential for success in nursing and on a comparative basis with other applicants. Admission is not based on any single criterion such as previous grades, test scores, or class rank. Students enter with a variety of educational and life experiences, and therefore, many facets of their backgrounds are considered in making admission decisions.

Admission to the Associate Degree Nursing Program is competitive. The number of students admitted is limited by available faculty and clinical agencies. Meeting minimal admission requirements does not guarantee admission.

ADMISSION REQUIREMENTS

The Bill and Sandra Pomeroy College of Nursing at Crouse Hospital has a highly selective admission process. Candidates are considered using a holistic approach; inclusive of specific requirements necessary for admission. Academic rigor plays a major role in the decision process with an emphasis on sustained achievement in mathematics and science. Participation in activities beyond the classroom, personal qualities, academic enrichment programs and standardized test performance are all considered during the decision process.

Requirements:
- High school diploma or GED
- Qualifying completion of algebra, biology, chemistry
- Successful completion of entrance exam*
- Competitive SAT and/or ACT scores for high school students
- Professional/Educational References (2)

Additional Information for Consideration:
- Personal Interview
- Sustained achievement in math and science courses
- Enrollment/participation in programs of academic enrichment
- Employment/volunteer experience in medically related field

Optional Information for Consideration:
- Personal Essay

Applicants are strongly encouraged to attend a pre-admission counseling session for information regarding the application process. A schedule of meeting times can be obtained by calling 315-470-7481.

- Applicants with repeated courses due to failing grades/dropped and/or withdrawn courses are less competitive.
- Applicants previously denied more than twice will not be considered.
- The Office of Admissions reserves the right to waive prerequisite coursework upon review of the applicant’s file and/or transcripts.
- The College of Nursing reserves the right to approve or deny admission based on the entirety of the application.
- Application materials become the property of Pomeroy College of Nursing and will not be returned.

* Applicants meeting minimal required SAT/ACT scores within the last year may be exempt from the entrance exam.
**Special Admission Requirements:**

**Advance Placement Applicants:**
Candidates seeking transfer from another nursing program must contact the admission office. Applications are considered on a space-available basis in conjunction with a thorough transcript review and program evaluation.

**International and English as a Second Language (ESL) Applicant:**
Strong skills in reading, writing, speaking and understanding the English language are necessary for success in the nursing program and to ensure that patients receive quality care.

International applicants must have a resident alien/permanent resident card (I-151 or I-551). References must be completed by individuals residing in the United States.

Applicants for whom English is a second language must meet the standard admission requirements as well as the following:
- Certified translation of all educational records
- Test of English Language (TOEFL)*
  - TOEFL IBT – Internet based test – 85 score
  - TOEFL PBT – Paper based test – 560 score
  - TOEFL CBT – Computer based test – 213 score

*Applicants holding a collegiate degree from an accredited institution within the United States of America are exempt from taking the TOEFL.

**Application Process:**
Applications are available online at crouse.org/nursing. Online applications may take up to seven days to process. Paper applications are available by contacting the college at 315-470-7481. The completed application and required documentation should be submitted to:

Pomeroy College of Nursing at Crouse Hospital
736 Irving Avenue
Syracuse, NY 13210

**Required documentation:**
- Official high school transcript and GED if applicable
- Official college transcripts (from ALL colleges attended, including concurrent enrollments)
- Official standardized test scores (SAT, ACT, TOEFL) as indicated
- Two professional references: References must be academic and/or professional in nature. References from family and/or friends will **not** be accepted.

**Application target dates:**
Due to the competitive nature of the admission process, candidates must submit applications **two weeks prior** to the target date. This provides ample time for all required documentation to be received and reviewed by the college. Incomplete applications will **not** be considered for admission.

- Fall Admission – February 1
- Spring Admission – September 1

**Inactive applications:**
If an applicant has not been in contact with the college for one year following the date of submission, the application will be deemed inactive and removed from the admission files.

**Application Review:**
The Marketing, Recruitment and Admissions (MRA) Committee reviews completed applications. Candidates are reviewed using a holistic approach; inclusive of the admission requirements, and by taking into consideration sustained achievement in mathematics and science, participation in activities beyond the classroom, personal qualities, academic enrichment programs and standardized test performance. The college reserves the right to evaluate and deny admission if the college determines that the applicant does not demonstrate ability to successfully complete the program. Applicants who meet the admission requirements are not guaranteed admission into the college. In order to guarantee confidentiality, applicants will be notified of decisions in writing. Accepted candidates must fulfill the Enrollment Requirements as outlined in that policy by the required deadline.

**Deferred admission:**
Applicants having been granted acceptance to Pomeroy College of Nursing have the ability to defer their admission. Deferral requests must be submitted in writing and payment of the required, non-refundable enrollment fee must be submitted by the established deadline. Deferral requests are granted one time only within one year of the original semester of acceptance and must be made no later than one month prior to New Student Welcome.

If applicants choose not to matriculate after deferring they must reapply should they remain interested in the College of Nursing.

**Wait List:**
Only those applications complete at the time of the target date are considered. Potential candidates may be placed on the wait list AFTER the class has been filled. Should space become available (as when accepted candidates decline/defer offer of admission) candidates on the wait list may be offered a space in the program. The wait list is created and active for one semester at a time. Candidates remain on the wait list for one semester only. Those candidates not called from the wait list must inform the Admission office as to how they would like to proceed with their application.

**Transfer Credit:**
Transfer credit is determined by the Registrar in consultation with the Office of Admissions. Transfer credit may be granted for courses that have content and credit comparable to required courses. Official transcripts must be submitted to the Office of the Registrar for consideration. Course descriptions and course syllabi may be requested to provide further clarification.

Transfer Credit Consideration is given to:
- Required general education courses of the program completed with a grade of (C) or above.
- Anatomy & Physiology I, II and Microbiology courses completed within five years* of the date of application. Students are strongly encouraged to complete A&P I and II at the same institution for curriculum consistency purposes.
- College Board Advance Placement Examinations (AP) are accepted based
on the American Council on Education (ACE) recommended score of “3.”

- College Level Examination Program (CLEP) completed within 1 year with a minimum score of “50” — a maximum of two of the following exams may be transferred and must be completed with official scores received prior to the start of the semester/term in which course completion is required:
  - College Composition Modular (essay portion not required)
  - Analyzing and Interpreting Literature (essay portion not required)
  - Introductory Psychology

- Transfer credit will not be awarded for science courses (A&P I, II and Microbiology) taken through

**General Guidelines**

When a student is transferring credit to meet prerequisite or co-requisite requirements for a required nursing course, an official transcript or proof of course enrollment must be received no later than one week prior to the start of the semester/term.

If documentation of the required pre/co-requisite is not received by the designated deadline, the student will not be allowed to attend nursing course(s) (clinical, lab and theory) until official documentation is submitted to the Registrar.

*During Initial Enrollment, official transcripts must be submitted to the Registrar 2 weeks prior to New Student Welcome. Assessment/review of transfer courses will be confirmed by the Registrar to determine course schedule and final registration.

**ENROLLMENT REQUIREMENTS**

Accepted applicants* wishing to matriculate at Pomeroy College of Nursing must fulfill the following requirements prior to the determined target dates:

**Enrollment/Placement Fee**

Upon acceptance, to finalize matriculation and reserve a place in the program, the student must pay a non-refundable enrollment fee. The fee is applied directly to tuition expenses. If the fee is not paid by the deadline date, the student will forfeit the guaranteed place in the program.

*High School applicants are provisionally accepted contingent upon documented graduation and successful completion of admission required courses.

**Resuscitation (CPR) Requirements**

Students must provide documentation of successful completion of an approved CPR course listed below prior to established deadlines. All students are required to keep CPR certification current throughout program matriculation. Prior to nursing coursework, students must complete one of the following courses:

- American Heart Association (AHA) Basic Life Support (BLS) (Two year certification)
- American Red Cross (ARC) Basic Life Support for Healthcare Providers (Two year certification)

Certification from any provider not listed here will not fulfill this requirement. Students who do not submit proof of completion of the approved CPR certification prior to the established deadline will be unable to attend nursing classes, lab and clinical rotations.
**Health Insurance**

All matriculated students must carry personal health insurance while in attendance. The college offers a Student Health Insurance Plan in which students are automatically enrolled in annually, unless they elect to waive coverage by a designated date. The premium fee for coverage is added to the tuition bill. The Plan, offered through Haylor, Freyer and Coon Insurance Agency, details a schedule of benefits for participating and non-participating providers. Students may obtain a copy of their policy from the college main office.

To waive coverage students are required to submit policy information from their current insurance provider to our broker (mentioned above) during the designated waiver period. This process must be followed to have the fee removed from the tuition bill. Should the student’s insurance provider or coverage change while in attendance, the student must notify the Financial Affairs Officer and our broker at the time of the change.

**Health Assessment**

Healthcare facilities have many procedures, processes and requirements that the college is mandated to follow in order to place students in the clinical setting. Students are required to complete a full health assessment as an enrollment requirement and annually upon continued matriculation. The forms must be completed in their entirety and signed by the healthcare provider with attached lab results by the designated deadline. Students are responsible for submitting all required documents to their Castle Branch account by the designated deadline; faxed, mailed or emailed documents to the college will not be accepted. All health records must be 100% complete and current to attend class, lab and clinical. Immunizations are an important part of this process.

**New York State** requires all students taking six credits or more and born after January 1, 1957 to submit the following immunization records (PHL Section 2165 and 2167):

- Proof of two Measles, one Mumps and one Rubella vaccines (or two MMR’s)

**OR**

- Positive blood test results (IGG) for Measles, Mumps and Rubella

Any student registered for six credits or more regardless of age also needs to submit the following:

- Proof of receiving the Meningitis Vaccine within five years

**OR**

- A signed waiver declining the Meningitis Vaccine

Area Health Care facilities that you may be attending for clinical also require immunizations and PPD testing. The following is a list of immunizations and testing that also must be submitted:

- Two intradermal Mantoux Tuberculin tests are required for the first semester before entering the college setting and then one annually thereafter. Students with a positive Mantoux Test will be required to have a chest x-ray and show satisfactory evidence of follow-up health care (to the college). A TB screening form must be completed annually for those with a positive Mantoux history.
  - One Tdap within 10 years
  - Two doses of varicella vaccine 4 weeks apart or positive blood test results (IGG)
for varicella or provider statement of disease with date

• Three Hepatitis B vaccines or positive blood test results (IGG) declination form. (If you would like to start the series, you would receive dose #1 now, dose #2 in one month, and dose #3 approximately five months after #2.)

• Current Flu vaccine (one dose each flu season)

Students are referred to the following for assistance with immunization compliance and records:

• Current and Previous Health Care Providers
• High School
• Prior/Current College
• Onondaga County Health Department
• Military records

For more information on the New York State Immunization requirements, please visit the New York State Department of Health website: http://www.health.ny.gov/prevention/immunization/handbook/section_1_requirements.htm.

For more information on immunization requirements for healthcare workers please visit the CDC website: http://www.cdc.gov/vaccines/adults/rec-vac/hcw.html.

**Enforcement statement**

Students are not allowed to attend college without demonstrating immunization compliance. Any corrective measures for health problems as well as immunization requirements must be completed prior to the start of classes. Students must have the required health information clearance prior to the first day of class. Failure to do so will result in disciplinary action up to, and including, dismissal from the college.

**NURSING ESSENTIAL FUNCTIONS AND TECHNICAL STANDARDS**

Students must have the ability to perform the following functions upon matriculation and throughout the program. In addition, students are also required to sign off on and fulfill the role of the Student Nurse as outlined in the Role Position Description.

**Gross Motor Skills**

• Move within confined spaces
• Maintain balance in multiple positions
• Reach above shoulders (e.g., IV poles)
• Reach below waist (e.g., plug electrical appliance into wall outlet)
• Reach out front
• Position and transfer client safely
• Use appropriate hand washing techniques
• Ability to glove, gown and mask
• Scoop and squat

**Fine Motor Skills**

• Pick up objects with hands
• Grasp small objects with hands (e.g., IV tubing, pencil)
• Write with pen or pencil
• Key/type (e.g., use a computer)
• Pinch/pick or otherwise work with fingers (e.g., manipulate a syringe)
• Twist (e.g., turn objects/knobs using hands)
• Squeeze with finger (e.g., eye dropper)

**Physical Endurance**

• Stand (e.g., at client side during surgical or therapeutic procedures)
• Sustain repetitive movements (e.g., CPR)
• Maintain physical tolerance (e.g., work on your feet a minimum of 8 hours)
**Physical Strength**
- Push and pull 50 pounds (e.g., position clients, move equipment)
- Support 50 pounds of weight (e.g., ambulate client)
- Lift 50 pounds (e.g., pick up a child, transfer client, bend to lift an infant or child)
- Carry equipment/supplies
- Use upper body strength (e.g., perform CPR, physically restrain a client)
- Squeeze with hands (e.g., operate fire extinguisher)
- Move light objects weighing up to 10 pounds (IV pole)

**Mobility (physical abilities sufficient for movement from room to room and in small spaces)**
- Twist
- Bend
- Stoop/squat
- Move quickly (e.g., response to an emergency)
- Climb stairs
- Walk

**Hearing (auditory ability sufficient for monitoring and assessing health needs)**
- Hear normal speaking-level sounds (e.g., person-to-person report)
- Hear faint voices
- Hear faint body sounds (e.g., blood pressure sounds, cardiac, lung, and abdominal sounds)
- Hear in situations when not able to see lips (e.g., when masks are used)
- Hear auditory alarms (e.g., monitors, fire alarms, call bells) and other displays indicating immediate client need

**Visual (visual ability sufficient for observation and assessment necessary in patient care)**
- See objects up to 20 inches away (e.g., information on computer screen, skin conditions)
- See objects up to 20 feet away (e.g., client in room)
- See objects more than 20 feet away (client at end of hall)
- Use depth perception
- Use peripheral vision
- Distinguish color and color intensity (e.g., color codes on supplies, flushed skin/paleness)
- Distinguish color intensity (e.g. flushed skin, skin paleness)

**Tactile (tactile ability sufficient for physical assessment)**
- Feel vibrations (e.g., palpate pulses), percuss (short quick blows by the fingers usually to the chest or abdomen in order to obtain sounds for the determination of density, size or position)
- Feel differences in sizes and shapes (surface characteristics such as skin turgor, rashes)
- Feel differences in sizes, shapes (e.g., palpate vein, identify body landmarks)
- Detect environmental temperature

**Smell**
- Detect odors (e.g., foul smelling drainage, alcohol breath)
- Detect smoke
- Detect gases or noxious smells

**Environment**
- Tolerance to allergens such as latex
• Tolerance to strong soaps
• Tolerance to strong odors

Reading
• Read and understand written documents (e.g., flow sheets, charts, graphs)

Arithmetic Competence
• Read and understand columns of writing (e.g., flow sheet, charts)
• Read digital displays
• Read graphic printouts (e.g., EKG)
• Calibrate equipment
• Convert numbers to and/or from Metric System
• Read graphs (e.g., vital sign sheets)
• Tell time
• Measure time (e.g., count duration of contractions, etc.)
• Count rates (e.g., drips/minute, pulse)
• Use measuring tools (e.g., thermometer)
• Read measurement marks (e.g., measurement tapes, scales, etc.)
• Add, subtract, multiply, and/or divide whole numbers
• Compute fractions (e.g., medication dosages)
• Read measurement marks (e.g., measurement tapes, scales, etc.)
• Add, subtract, multiply, and/or divide whole numbers
• Compute fractions and decimals (e.g., medication dosages)
• Document numbers in records

Emotional Stability
• Establish therapeutic boundaries
• Provide client with emotional support
• Adapt to changing environment/stress
• Deal with the unexpected (e.g., client condition, crisis)
• Focus attention on task
• Cope with own emotions
• Perform multiple responsibilities concurrently
• Cope with strong emotions in others (e.g., grief)

Analytical Thinking
• Transfer knowledge from one situation to another
• Process information from multiple sources
• Analyze and interpret abstract and concrete data
• Evaluate outcomes
• Problem solve
• Prioritize tasks
• Use long-term memory
• Use short-term memory
• Coordinate simultaneous motions
Critical Thinking (critical thinking includes the ability for effective clinical reasoning and clinical judgment consistent with level of educational preparation)

- Identify cause-effect relationships
- Synthesize knowledge and skills
- Sequence information
- Adapt decision based on new information

Interpersonal Skills (includes skills sufficient for professional interactions with a diverse population of individuals, families and groups)

- Establish rapport with individuals, families, co-workers, interdisciplinary team and groups
- Respect/value cultural differences
- Negotiate interpersonal conflict and engage in successful conflict resolution

Communication Skills (includes verbal and written professional interactions)

- Teach (e.g., client/family about health care)
- Speak English
- Write English, record information accurately and efficiently
- In detailed audiometry, hearing is normal if you can hear tones from 250 Hz - 8,000 Hz at 25 dB or lower
- Vision correctable to 20/20
- Listen/comprehend written/spoken word (English)
- Collaborate with others (e.g., health care workers, peers)
- Manage information
- Elicit health history information from clients, computer and health records including those written in cursive English
- Give oral report
- Speak on the telephone
- Direct activities of others
- Convey information through writing

Professional Behavior (involves a specialized skill set essential to performance of a unique, professional role)

- Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude towards others
- Demonstrate professional communication, appearance and behavior that shows respect for clients and self
- Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
- Handle multiple tasks concurrently
- Perform safe, effective nursing care for clients in a caring context
- Maintain the confidentiality of medical information
- Understand and follow the policies and procedures of the college and clinical agencies
- Understand the consequences of violating the student code of conduct
- Accept responsibility, accountability and ownership of one’s actions
- Function effectively in situations of uncertainty and stress inherent in providing nursing care
- Adapt to changing environments and situations
- Remain free of chemical dependency
- Report promptly to all clinical experiences

II. FINANCIAL AID
TUITION & FINANCIAL AID

Tuition and Other Expenses
Current tuition/fees and other expenses may be found on our website: crouse.org/nursing

All fees are non-refundable and not applicable toward tuition, unless otherwise noted.

Uniforms
Uniforms and accessories cost approximately $300.

Residence Hall
College of Nursing students are eligible to reside in the residence hall when college is in session. Space is limited and those living at a distance are given priority. Residence hall charges are non-refundable and will not be prorated. Withdrawal or dismissal from the college for any reason terminates students’ rights to use the residence hall.

Tuition Bills
Bills for tuition and fees reflect the courses for which students have registered. Tuition, fees and residence hall charges are due on or before the first day of classes each semester/term. The college reserves the right to revise these costs at any time, without prior notice, in order to meet increased expenses. The Bursar can provide more detailed information about college expenses at 315-470-7256.

Financial Obligations
Financial obligations to the college include, but are not limited to:
- Tuition and fees
- Residence hall fees and damage assessments
- Overdue or lost library/media services materials

Students who are delinquent in financial obligations may not:
- Register for courses
- Receive unofficial/official transcripts
- Be eligible to graduate
- Be certified to take the licensing exam
- Receive diploma

REFUNDS
Student is responsible to complete the Drop-Add form and submit to the Registrar. Changes in tuition will be processed only after a completed Drop-Add Form is received in the college Registrar's Office. The date on which the completed form is received by the registrar will be the date the change is considered to be effective.

Timeline for Adjustments
Adjustments to a tuition bill or refunds of paid tuition will be made according to the following deadlines:
- Drop received prior to the first day of the course – 100% refund
- Drop received during the first week of the course – 75% refund
- Drop received during the end of the second week of the course – 50% refund
- Drop received during the end of the third week of the course – 25% refund
- Drop received after the end of the third week of the course – No refund

Withdrawal
Students who intend to withdraw from a course or the program are required to meet with their advisor prior to submitting the Add/Drop Form to the Registrar. Please
see notes regarding dropping nursing versus general education courses under “Withdrawal/Dismissal.”

**Failure to Withdraw**
Students receive an (F) grade for any course not officially dropped and will not receive a refund.

**Impact of Withdrawals**
Student aid recipients should consult with the Financial Affairs Office before dropping classes. Financial aid may not cover the charges for dropped classes.

**PRO RATA REFUND POLICY – Federal Title IV Aid Recipients**
The pro rata refund policy applies only to Federal Title IV aid recipients who are attending the College of Nursing for the first time and withdraw from college prior to completing 60% of the term.

The pro rata refund policy applies only to Federal Title IV aid recipients who are attending the College of Nursing for the first time and separate from college prior to completing 60% of the semester/term.

A refund is the unearned amount of institutional charges that must be returned to the Federal student aid programs on behalf of the student who withdraws from college. A repayment is the unearned amount of any cash disbursed to the student that must be returned to the Federal student aid programs. If the refund calculation determines that the student has received a cash disbursement in excess of allowable institutional charges, the excess must be repaid by the student.

When a student, who is subject to the Pro Rata Refund Policy, withdraws from college during the first ten weeks of the semester/term, the refund of institutional charges and the corresponding student liability will be computed using the Department of Education’s Return to Title IV Calculator.

Any refund of institutional charges shall be paid first to outstanding Federal Direct Loan balances, then to the Federal Pell Grant program, in the order specified by Title IV of the Higher Education Act of 1965, as amended. Any student liability for repayment of Federal funds already disbursed to a student will be reported to the U.S. Department of Education.

**APPLYING FOR FINANCIAL AID**

**Application Process**
To be considered for financial aid, students must file a Free Application for Federal Student Aid (FAFSA) and a New York State Tuition Assistance Program (TAP) application. These two forms are the only financial aid applications required for all types of aid administered by the college: the Federal Pell Grant program and New York State Tuition Assistance Program (TAP), excluding Federal Direct Loans, Federal Plus Loans, private education loans, and external scholarships and grants. Our FAFSA Federal school code is 006445. Our NYS TAP school code is 0190.

Please note that as of October 1, 2016, the FAFSA, TAP, and APTS applications require that applicants us prior-prior year tax and income data, regardless of changes to financial situations. For example, the 2017-2018 FAFSA application requires 2015 tax information. The 2018-2019 FAFSA requires 2016 tax information.
Eligibility

Eligibility for financial assistance is established according to information submitted on the FAFSA and TAP applications, and verified by the institution.

Financial assistance must be requested and financial Need must be determined annually, therefore, it is necessary to reapply for financial assistance each academic year. Students are ineligible for financial aid if they are in default on any prior educational loan or fail to complete a financial aid application for the appropriate academic year.

State and Federal student financial aid programs are subject to adjustments, depending on any change in financial status and on the allocation of funds to the college. Financial aid is awarded for the academic year and, unless otherwise indicated, awards are credited one half to each semester/term. Refund checks are typically issued twice per year or when they become available. Refund checks are calculated and distributed by the Bursar; the Office of Financial Aid is not affiliated with the calculation or distribution of student refund checks.

Financial Independence

Federal and state regulations establish specific criteria for students to qualify as financially independent for purposes of receiving financial aid. The instructions for each form must be read carefully to determine eligibility as a financially independent student. Questions regarding financial independence should be addressed with the Office of Financial Aid, where the Department of Education independence criteria will be used to make this determination.

Requirements

Once financial aid has been awarded, the standards of progress must be met to remain eligible for aid in subsequent semesters/terms. Eligibility for continuation of aid is based on a combination of program pursuit and academic progress. Program pursuit is defined as the percentage of credits a student must complete each semester/term. Please refer to the chart: Standard of Satisfactory Academic Progress.

Academic Progress

Academic progress is defined for financial aid purposes as earning a specified number of credits each semester/term, achieving a specified minimum cumulative grade point average (CGPA) each semester/term, and continuity of class attendance. In addition, the program must be completed within a maximum time frame.

Students enrolled less than full-time will be measured for pursuit of program when they complete the equivalent of a full-time semester/term. All academic policies will remain in place throughout a semester/term.

Students who have lost eligibility may regain it by taking courses without the use of financial aid to make up any deficiencies. Students who attain the required accumulated credits and satisfactory CGPA are again eligible to receive financial aid.

Obtaining Information from the College

The following materials are available at Pomeroy College of Nursing and may be obtained by writing to the Financial Affairs Office in care of the college or by calling the Financial Affairs Office at 315-470-7749:

- Financial expenses schedule
- Financial aid policies
- Summary of financial aid programs
Standard of Satisfactory Academic Progress
(for determining eligibility for state and federal student aid)

<table>
<thead>
<tr>
<th>Before being certified for this payment</th>
<th>A student must have accrued at least this many credits (including transferred in credit)</th>
<th>With at least this grade point average (CGPA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Second</td>
<td>6</td>
<td>1.3</td>
</tr>
<tr>
<td>Third</td>
<td>15</td>
<td>1.5</td>
</tr>
<tr>
<td>Fourth</td>
<td>27</td>
<td>1.8</td>
</tr>
<tr>
<td>Fifth</td>
<td>39</td>
<td>2.0</td>
</tr>
<tr>
<td>Sixth</td>
<td>51</td>
<td>2.0</td>
</tr>
<tr>
<td>Seventh</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Eighth</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

NOTE: The above chart is based on full-time enrollment. Appropriate adjustments may be made to the allowable time frame and minimum credits earned for part-time students.

Additional State Funds Available:
- Grants to Native American Students
- Veterans Tuition Award
- Aid for Part-time Study (APTS)

Additional Federal Funds Available:
- Aid to Native American Students
- Veterans - GI bill
- Children of deceased or disabled Veterans
- Veterans Educational Benefits

For more information about these additional funds, contact the Financial Affairs Office.

Important Financial Aid Policies
Students applying for aid from any source may be selected to provide verification of family adjusted gross income, U.S. income tax paid, household size, number in postsecondary colleges, independent student status and certain other untaxed income and benefits.

All students selected for verification must provide the college Financial Affairs Office with the following:
- A completed financial aid application or copy.
- A signed copy of applicable Federal Tax Returns and any other requested tax documents.
- A signed statement that no tax returns were filed, if applicable.
- A completed Student Aid Programs Information Verification Worksheet.

Eligibility for and awarding of student aid is governed by federal and state regulations. Copies of these policies and procedures are available in the Financial Affairs Office.

A full-time financial aid year is based on 24 or more credits over 30 or more weeks of instruction, or 12 or more credits over 15 weeks of instruction per full-time semester/term. Students may receive a prorated amount of funding for enrolling in less than full-time or condensed terms.
FINANCIAL AID PROGRAMS

A combination of the programs below may be awarded as a financial package.

<table>
<thead>
<tr>
<th>Aid Program</th>
<th>Source of funds</th>
<th>Who is Eligible</th>
<th>Value</th>
<th>How Funds are Determined</th>
<th>How &amp; When to Apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pell Grant</td>
<td>US Government</td>
<td>All students with exceptional financial need who are attending at least half time and do not have a bachelor’s degree.</td>
<td>No repayment. Awards up to $5,920 per academic year according to federal formula.</td>
<td>Federal government evaluates application. Notifies student who is responsible for submitting PELL-SAR* report to Financial Affairs Office at College.</td>
<td>File the Free Application for Federal Student Aid (FAFSA) at <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a>. File the FAFSA* application before April 15. All students seeking aid from any source must complete the FAFSA* application.</td>
</tr>
<tr>
<td>Crousé Scholarships</td>
<td>Auxiliary, medical staff, memorial donations to Nursing Student Scholarship Fund</td>
<td>Nursing students with financial need and good academic standing.</td>
<td>Award amounts based on financial need and academic achievement.</td>
<td>Award is determined based on College Application, and other admissions documents.</td>
<td>File the FAFSA* application <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a>. Complete and return before April 15.</td>
</tr>
<tr>
<td>Crousé Alumni Association Scholarships</td>
<td>Crousé Hospital Nurses Alumni Association</td>
<td>Nursing students with financial need and good academic standing.</td>
<td>Award amounts based on financial need and academic achievement, ranging from $250 to $500 per semester.</td>
<td>Using FAFSA, TAP and PELL reports, students are recommended to the scholarship administrator, who determines need.</td>
<td>Data relative to need and academic standing sent to the scholarship administrator, who selects recipients. Apply before April 15.</td>
</tr>
<tr>
<td>Federal Subsidized Direct Loans</td>
<td>US Government</td>
<td>A full or half-time student. A FAFSA* application must be filed first.</td>
<td>Up to $5,500 per year, not to exceed $23,000 aggregate. Interest charges and repayment begin six months after leaving college.</td>
<td>Student determines amount needed and college approves or adjusts according to financial need.</td>
<td>Student files FAFSA*, then completes a Master Promissory Note form obtained from the college or at <a href="http://www.studentloans.gov">www.studentloans.gov</a></td>
</tr>
<tr>
<td>Federal Unsubsidized Direct Loans</td>
<td>US Government</td>
<td>Full-time students who are financially independent* of their parents under Federal Student Aid regulations.</td>
<td>Up to $7,000 per year, not to exceed $57,500 aggregate. Student pays interest while in college.</td>
<td>Student determines amount needed and college approves or adjusts according to financial need.</td>
<td>Same as Subsidized Stafford Loans.</td>
</tr>
<tr>
<td>TAP*</td>
<td>New York State</td>
<td>All full-time students who are legal residents of New York and US citizens. Family net income not over $80,500 for dependent or married students and not over $10,000 for single independent students.</td>
<td>No repayment. Awards up to $5,165 per academic year for maximum of four semesters.</td>
<td>NYSHESC* determines award based on need and amount of tuition.</td>
<td>Student must file the NYS Tuition Assistance Program application and FAFSA.*</td>
</tr>
</tbody>
</table>
**Explanation of Abbreviations**

FAFSA – Free Application for Federal Student Aid

SAR – Student Aid Report

NYSHESC – New York State Higher Education Service Corp.

TAP – Tuition Assistance Program

**STUDENT LOAN CODE OF CONDUCT**

The Higher Education Opportunity Act (HEOA) of 2008 includes the requirement that an institution participating in a Title IV loan program must develop, publish, administer and enforce a code of conduct related to administration of the Title IV loan programs. Pomeroy College of Nursing at Crouse Hospital adheres to the following student loan code of conduct and applies the code of conduct to its officers, employees and agents of the school.

**Prohibition of preferred lender arrangements/lists.** A preferred lender arrangement is defined as an arrangement or agreement, between a lender and covered institution, in which a lender provides education loans to students (or the students’ families) and the covered institution recommends, promotes or endorses the education loan products of the lender. Officers and employees of Pomeroy College of Nursing at Crouse Hospital may not recommend, promote or otherwise endorse specific lenders or the education loan products of any lender.

**Ban on revenue-sharing arrangements with any lender:** The HEOA defines “revenue-sharing arrangement” as any agreement between an institution and a lender under which the lender makes Title IV loans to students attending the institution (or to families of those students); the institution recommends the lender; or the loan products of the lender and, in exchange, the lender pays a fee or provides other material benefits, including revenue or profit-sharing, to the institution or to its officers, employees, or agents. Pomeroy College of Nursing at Crouse Hospital prohibits participation in any revenue-sharing arrangements by the institution or by its officers, employees, or agents.

**Ban on employees of the financial aid office receiving gifts from a lender, guaranty agency or loan servicer:** No officer or employee of Pomeroy College of Nursing at Crouse Hospital’s financial aid office (or an employee or agent who otherwise has responsibilities with respect to educational loans) may solicit or accept any gift from a lender, guarantor, or servicer of education loans. A “gift” is defined as any gratuity, favor, discount, entertainment, hospitality, loan or other item having monetary value of more than a nominal amount. A “gift” does not include (1) a brochure, workshop or training using standard materials relating to a loan, default aversion or financial literacy, such as a brochure, workshop or training; (2) food, training or informational material provided as part of a training session designed to improve the service of a lender, guarantor or servicer if the training contributes to the professional development of the institution’s officers, employees, or agents; (3) favorable terms and benefits on an educational loan provided to a student employed by the institution if those terms and benefits are comparable to those provided to all students at the institution; (4) entrance and exit counseling as long as the institution’s staff are in control of the counseling and the counseling does not promote the
services of a specific lender; (5) phil-
anthropic contributions from a lender,
guarantor, or servicer that are unrelated to
education loans or any contribution that
is not made in exchange for an advantage
related to education loans, and; (6) State
education grants, scholarships or financial
aid funds administered by or on behalf of
a state.

Ban on contracting arrangements. No
officer or employee of Pomeroy College
of Nursing at Crouse Hospital’s financial
aid office (or employee or agent who
otherwise has responsibilities with respect
to educational loans) may accept from a
lender, or an affiliate of any lender, any
fee, payment or other financial benefit as
compensation for any type of consulting
arrangement or contract to provide
services to or on behalf of a lender
relating to educational loans.

Prohibition against steering borrowers
to particular lenders or delaying loan
certifications. For any first-time borrower,
Pomeroy College of Nursing at Crouse
Hospital may not assign, through the
award packaging or other methods, the
borrower’s loan to a particular lender. In
addition, the college may not refuse to
certify, or delay the certification, of any
loan based on the borrower’s selection of
a particular lender or guaranty agency.

Prohibition on offers of funds for pri-
ivate loans. Pomeroy College of Nursing
at Crouse Hospital may not request or
accept from any lender any offer of funds
for private loans, including funds for an
opportunity pool loan, to students in
exchange for providing concessions or
promises to the lender for a specific
number of Title IV loans made, insured,
or guaranteed, a specified loan volume,
or a preferred lender arrangement. An

“opportunity pool loan” is defined as a
private education loan made by a lender
to a student (or the student’s family) that
involves a payment by the institution
to the lender for extending credit to
the student.

Ban on staffing assistance. Pomeroy Col-
lege of Nursing at Crouse Hospital may
not request or accept from any lender
any assistance with call center staffing or
financial aid office staffing, except that a
lender may provide professional devel-
opment training, educational counseling
materials (as long as the materials identify
the lender that assisted in preparing the
materials), or staffing services on a short-
term, nonrecurring basis during emergen-
cies or disasters.

Ban on advisory board compensation.
Any employee of Pomeroy College of
Nursing at Crouse Hospital’s financial aid
office (or employee who otherwise has
responsibilities with respect to educational
loans or financial aid) who serves on an
advisory board, commission, or group
established by a lender or guarantor (or
group of lenders or guarantors) is prohibited
from receiving anything of value from the
lender, guarantor, or group, except for
reimbursement for reasonable expenses
incurred by the employee for serving on
the board.

SCHOLARSHIP ELIGIBILITY
The Scholarship Committee is responsible
for selection of recipients and admin-
istration of the awards in collaboration
with the Office of Financial Aid/ Bursar.
The application process adheres to the
same deadlines, policies, and guidelines
governing other forms of scholarships and
financial aid available to students at the
College of Nursing.
Students applying for financial aid must do so by April 15 of each year for the next academic year. Generally, student aid applications are processed during the period March through June, with recipients being notified of financial aid awards in early June.

Actual funds are held in a restricted account by the Crouse Health Foundation in order to avoid co-mingling with College of Nursing operational funds and to insure tax deductibility for scholarship donors.

All college scholarships are awarded on the basis of overall academic achievement and demonstrated financial need. Scholarships may be used for tuition costs, fees, room & board, books & supplies and/or other educational costs. Since scholarship donors generally request that the scholarships they sponsor do not affect a student’s eligibility for other forms of student aid, the college awards scholarships towards the overall budgeted cost of attendance (COA).

**General Standards for Scholarship Eligibility**

I. Currently enrolled students and transfer students
   A. Demonstrate financial need
   B. Maintain a 3.0 Grade Point Average (GPA) or higher
   C. Exhibit individual behavior that is not in conflict with college policies

II. Accepted for enrollment
   A. Demonstrate financial need
   B. Top one third of admissions exam scores of accepted students
   C. Exhibit individual behavior that is not in conflict with college policies

Recipients’ names and addresses are considered “directory information” and are provided to the Crouse Health Foundation for disclosure to the primary donors of the endowed scholarship funds. All other student information, including family income, financial need, grade point average, etc., is protected information under the Family Educational Rights and Privacy Act (FERPA) and will not be disclosed by the financial aid office to anyone without the express written consent of the student.

Students who have lost scholarship eligibility due to unforeseen mitigating circumstances may submit an appeal for award reinstatement to the Financial Affairs Officer. This appeal packet should include a detailed explanation of the circumstances which affected the student’s academic performance, documentation supporting the explanation of circumstances, and an academic plan which clearly illustrates the student’s intent and means of returning to scholarship eligibility.

Students must submit a letter of acknowledgement to the Crouse Health Foundation for each academic or calendar year in which they are offered a scholarship. The Foundation may choose to withhold funding for any student who does not contact them in regards to their award.

**EMPLOYMENT OPPORTUNITIES**

Limited employment opportunities may be available through both Pomeroy College of Nursing at Crouse Hospital and Crouse Health. Full-time employment is not recommended while pursuing educational endeavors at the college. For more information concerning employment opportunities within the hospital, please visit crouse.org/careers.
III. STUDENT RESOURCES & SUPPORT SERVICES
Academic Advisement
Each student will be assigned one faculty academic advisor that will follow them throughout the program. Academic advising is a shared responsibility, with students and advisors working together to develop and enhance educational plans to promote academic success. The Pomeroy College of Nursing at Crouse Hospital believes that academic advising is an important facet of the teaching and learning mission of the program.

Nursing Simulation and Learning Lab
The Nursing Simulation and Learning Lab is located on the 4th floor of the Marley Education Center. The lab provides an opportunity for students to bring theory to the bedside, where students can link concepts and skills learned in the classroom, and use critical thinking to apply them in a simulated scenario.

The Simulation and Learning Lab is a state of the art simulation lab offering students the opportunity to implement nursing care on a life like simulator in a safe practice environment.

Nursing Simulation and Learning Lab Services include:
- Open lab hours, allowing for independent practice
- Lab practice time with faculty support
- Selected practice times using simulation
- Skill practice and acquisition utilizing up-to-date equipment used in acute care settings

Hours: with card swipe access, 24 hours, 7 days a week for non-simulation area. Only College of Nursing students are permitted access to the lab.

Center for Student Development
The Center for Student Development (CSD) is located in Room 330 and serves as an academic enrichment area for students. The CSD is always open and contains group study space, comfortable seating and several computer workstations. Various print resources related to student development, study strategies, continuing education and community involvement are also available. Student development programs and workshops will take place periodically.

Crouse Hospital Library & Learning Commons
The library is located on the 4th floor of the Marley Education Center. It is an information center designed to meet the clinical, educational and research needs of nursing students. The collection includes over 5,000 books, journals and videos related to nursing and medicine, including 24-hour access to online databases and texts. There is seating for 150 with 25 publically available computers. The staff looks forward to helping students with their information needs. Hours of operation are posted on Moodle, on the library webpage, and at the library entrance.

Circulating books and leisure reading may be checked out for one month. Journals, reserve and reference books are restricted materials for use in the library and may be borrowed on overnight loan.

The library subscribes to the OVID Medline, Clinical Key for Nursing and CINAHL databases including over 50 electronic books, Gale’s Health & Wellness Reference Center, Micromedex and STATRef. These online resources are available on all hospital PCs. Students can also access most of these electronic references by password from home with an Athens account.
The Interactive Training Center (ITC) is located in the Crouse Hospital Library. Training classes are available and recommended for those who have little or no prior computer experience. The staff member at the information desk in the library can provide additional information.

One individual and two group study rooms with white boards, projectors, and computers are available through online reservation. Library services include:

- Reference
- Interlibrary loan
- Library instruction
- Moodle web page
- Coffee and tea for sale
- iPad loan program
- Two photocopier/printers; one in the Computer Lab and one in the Library.

Telephone: 315-470-7380
Email: library@crouse.org

**Library Computer Lab**

Location: 4th floor, Room 418
Hours: 24 hours with card swipe access, seven days a week; without card swipe: library hours as posted.

College of Nursing students are given preference to the use of this lab. The computer lab is meant to be a quiet environment.

The computers are equipped with the following programs:

- Windows XP or Windows 7
- Microsoft Word, Excel, PowerPoint.

Do not load or play any software/programs of any kind on these computers. Personal files may be stored temporarily for printing or editing purposes. Please be advised that personal files will be deleted routinely from the pc hard drives.

**Upstate Health Sciences Library**

Upstate Health Sciences Library, located in Weiskotten Hall across the street from the College, extends privileges to Pomeroy College of Nursing students. They also offer extended evening hours.

**MEAL OPTIONS**

The Clocktower Café, located on the Basement level of Crouse Hospital (Memorial Unit), is open daily and offers a wide selection of items. Jazzman’s Café & Bakery is located in the Irving lobby and serves a variety of gourmet coffees, assorted beverages and homemade baked goods. Students receive a discount at each location.

**Off Campus Meal Plan**

The Off-Campus Meal Plan (OCMP) is a private meal plan service that is not affiliated with the college. OCMP offers students the option to purchase various meal plans for use in local restaurants. Plans range from 21 meals a week to two meals a week and vary significantly in cost. Visit www.ocmp.com and choose Pomeroy College of Nursing at Crouse Hospital for further information.

**LOCKERS**

Pomeroy College of Nursing at Crouse Hospital provides lockers for use by students during their time in the program. Students may claim any unused locker for use. Registration of the locker number with name and access information is available in the college main office.

It is expected that when students graduate, take a leave or withdraw from the college that they will leave lockers clean and unlocked. An annual locker inventory is conducted during the summer break and all locks will be removed and any contents discarded.
CROUSE HOSPITAL NURSES ALUMNI ASSOCIATION
The Alumni Association promotes professional achievement, fellowship and ongoing advancement of the common interests of the hospital and the college. One way this is accomplished is through the provision of scholarship funds. The organization also grants each graduate of the college a one year paid membership. Informational newsletters are sent out three times a year. Membership for all graduates is automatic and active involvement is encouraged.

POMEROY COLLEGE OF NURSING STUDENT ASSOCIATION
The Pomeroy College of Nursing Student Association (PCNSA) consists of student representatives from all semesters/terms who meet frequently to plan and promote student activities and programs. The Association also provides a venue for students to bring questions or concerns to the attention of College Administration. Officers (President, Vice President, and Secretary/Treasurer) are elected each fall and the Assistant Dean for Students serves as the group’s advisor. All matriculated students are members of the PCNSA and encouraged to attend meetings and planned activities.

RESIDENCE HALL
Housing accommodations are available for a limited number of students to reside in the college’s on-campus residence hall. Residence life staff members oversee the daily operations of the residence hall and maintain frequent contact with the Assistant Dean for Students. Uniformed Crouse Health Security officers provide security services and the residence hall entrance is locked 24/7. The off-hours entrance to the building is locked and constantly monitored by a video camera.

STUDENT LOUNGE
The Student Lounge is a bright and airy space available for use by students at any time. The lounge contains vending machines, kitchen appliances, comfortable seating and a study room with a white-board. The lounge is a great place for students to relax, eat and connect with their peers. The Pomeroy College of Nursing Student Association hosts student activities and programs in the lounge from time to time.

HelpPeopleSM
HelpPeople is a division of Crouse Health that was established in 1984 and provides services to students at no charge. HelpPeople offers professional counseling assistance when personal problems affect school and/or everyday life. HelpPeople’s proactive approach to assisting individuals address problems includes defining the problem(s), outlining a method for handling the problem, assisting through short-term intervention and providing appropriate resources.

HelpPeople may be contacted 24/7 by calling 315-470-7447 or 1-800-777–6110. Confidentiality is assured. No communication related to individual students ever occurs between HelpPeople and the college without written permission of the student.

SMOKING/TOBACCO-FREE CAMPUS
Smoking and the use of any tobacco products or electronic cigarettes is prohibited in or on any part of the Crouse Health campus including any and all remote sites within the designated boundary lines, hospital vehicles, and other hospital owned, leased or any office or program operated off site by Crouse Health. Smoking is prohibited within 100 feet of hospital property.
• The main Hospital buildings boundary is considered to be the sidewalks, parking lots, driveways, retaining walls and loading dock immediately surrounding the Irving, Memorial, Marley and West Tower buildings.

• Leased location boundary is within those areas/suites leased by Crouse Health. Outside that building staff will comply with the building management rules regarding smoking locations.

DRUG FREE COMMUNITY
The Drug-Free Schools and Communities Act (DFSCA) of 1989 — also known as the Drug-Free Schools and Campuses Act, requires institutions of higher education to establish policies that address unlawful possession, use, and/or distribution of alcohol and illicit drugs. The DFSCA also requires that resources related to alcohol and other drug abuse prevention be made available to students.

This information is provided to all students via the Student Handbook.
IV. CURRICULUM & ACADEMIC POLICIES
PROGRAM COMPONENTS AND DEFINITIONS

Program Requirements
General Education
Component: 27 credits
   Science: (12 credits)
   Humanities: (6 credits)
   Social Sciences: (6 credits)
   Nutrition: (3 credits)
Nursing Component: 41 credits
TOTAL: 68 credits

Clock and Credit Hours
Definition of clock hours for theory and clinical experience:
Class: 1 hour per week x 15 weeks = 15 clock hours = 1 credit
Class Laboratory: 2 hours per week x 15 weeks = 30 clock hours = 1 credit
Clinical Experience: 3 hours per week x 15 weeks = 45 clock hours = 1 credit

GRADING

Computation of Course Grade
The weight for each course requirement is determined by the course faculty. The course syllabus outlines the percentage weight for each graded element used to calculate the exam grades and final course grade. Students are informed of the weight of the course requirements at the beginning of each course. This information is included in the course orientation and on Moodle.

To achieve a passing grade in all required nursing courses with the exception of NUR101, NUR130 and NUR275 the student must meet the following criteria:
- Exam grade of 75% or higher based on an average of all exams
- Final minimum course grade of 75% or higher when all theory components are added to exam grade
- Rounding to the nearest whole number is allowed for the final testing average and final course grade only. Whole number rounding criteria is as follows: any number with a tenth decimal place <0.5 is rounded down to the next nearest whole number; any number with a tenth decimal place 0.5 or >0.5 is rounded up to the next nearest whole number.

All clinical nursing courses also require an overall satisfactory (S) grade in the clinical component as determined by student performance and evaluated of course faculty/administration.
- Clinical courses require that theoretical (class) and clinical components be completed at the same time.
- An unsatisfactory (U) grade in clinical will result in a failing grade for the course, regardless of the grade attained in the theory component.
- If a student is unsuccessful in either theory or clinical, both must be repeated.

Failed courses
A grade below a C is considered unacceptable for progression in the nursing curriculum. A student who receives a failing grade in any nursing course will be required to repeat that course at a time when it is offered/ space available. This may necessitate interruption of the program and the student must request to return. A student who withdraws from a nursing course and is failing at the time of withdrawal will have this course counted as one failure. A second failure in any nursing course will result in dismissal.
Grading:

Pomeroy College of Nursing (PCON) faculty assigns grades as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
<th>Numerical Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>90-100</td>
</tr>
<tr>
<td>B+</td>
<td>3.5</td>
<td>87-89</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>80-86</td>
</tr>
<tr>
<td>C+</td>
<td>2.5</td>
<td>78-79</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>75-77</td>
</tr>
</tbody>
</table>

Unacceptable Grades

The following grades are unacceptable/not in good academic standing for any PCON course. Any student receiving less than a grade of “C” in a required course cannot progress to the next level, nor will the grade be applied toward graduation requirements at Pomeroy College of Nursing.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
<th>Numerical Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>D+</td>
<td>1.5</td>
<td>72-74.4</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>70-71</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Below 70 or fail (non-credit course)</td>
</tr>
</tbody>
</table>

Refer to individual course syllabi for specific grading information. In courses requiring a 75% average on exams, final grades will be assigned as follows:

- 75% or greater testing average – the theory grade constituting all theory evaluation components added to the exam grade reflecting either an acceptable or unacceptable grade in accordance with the grading scale.
- < 75% testing average – the testing average grade reflected as an unacceptable grade in accordance with the grading scale.
- Any unsatisfactory grade (“U”) in the clinical component of a course will result in a failing grade in the course and a grade of “F” on the transcript.

Other Grades

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AU</td>
<td>Audit</td>
</tr>
<tr>
<td>AW</td>
<td>Academic Dismissal *</td>
</tr>
<tr>
<td>AD</td>
<td>Administrative Dismissal *</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
</tr>
<tr>
<td>P</td>
<td>Pass (non-credit course)</td>
</tr>
<tr>
<td>S</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>U</td>
<td>Unsatisfactory</td>
</tr>
<tr>
<td>WD</td>
<td>Withdrawal</td>
</tr>
<tr>
<td>WF</td>
<td>Withdraw Failing *</td>
</tr>
<tr>
<td>WP</td>
<td>Withdraw Passing</td>
</tr>
</tbody>
</table>

* Grades carry 0.0 quality points and will be used in the cumulative grade point average.

Grades for all nursing courses are posted through use of the Crouse e-Learning Portal, the Moodle learning management system within five business days of the exam.

Grading of non-nursing courses is governed by OCC grading policy.

Definitions

Incomplete (I)

Incomplete (I) is a temporary grade given at the discretion of the course instructor. The instructor informs the Registrar of the reason for the incomplete grade, the arrangements that have been made for its removal and the date by which it must be removed. If the (I) is not removed by the agreed upon date up to one year, a grade of “F” is automatically recorded. If the student retakes the course entirely, the (I) grade will remain on the transcript showing the course was taken twice.

Pass (P)

Students have successfully met course requirements.
Withdrawal (WD)
A (WD) grade is assigned for students who withdraw according to the dates established on the academic calendar.

Should a student withdraw from a course after the designated drop date outlined on the academic calendar/course syllabus, the following grades will be assigned:

Withdraw Passing (WP)
A grade of WP is assigned for students who are in good academic standing in a theory and/or clinical course at the time of withdrawal from the course. Student must be progressing in both clinical and theory. Reference the academic calendar for dates established to obtain WP grade.

Withdraw Failing (WF)
A grade of WF is assigned for students who are not in good academic standing in a theory or clinical course at the time of withdrawal from the course. Reference the academic calendar for dates established to obtain WF grade. A WF will be calculated into the student’s grade point average as an “F.”

A student is allowed only two (2) required (non-elective) nursing course withdrawals (including WD, WP, WF) during the entire program whether such withdrawals are from the same courses or different ones. Withdrawal from a required nursing course a third (3rd) time, regardless of the week in which the withdrawal takes place, will result in dismissal from the program. If withdrawal from a course necessitates withdrawal from a co-requisite course, this will count as a single withdrawal in respect to this policy.

ACADEMIC HONORS/DEAN’S LIST
When a student demonstrates exceptional progress throughout the nursing program and upon graduation, the student will be recognized for their outstanding performance by being recognized for academic honors for a GPA of 3.50 or above.

Dean’s List
The Dean’s List is comprised of students who have attained high distinction in their coursework during a given semester/term of the nursing program. Dean’s List recognition requires a grade point average of 3.5 or higher.

To qualify for Academic Honors or the Dean’s List, a student must successfully complete all required program coursework for a given semester/term so that calculations can be completed on the day that grades are released. Students with a grade of Incomplete do not qualify for the Dean’s List.

Graduation Honors
Students will be recognized during graduation with Cum Laude, Magna Cum Laude, and Summa Cum Laude if the following cumulative GPA is achieved:

- Cum Laude: 3.50-3.69
- Magna Cum Laude: 3.70-3.89
- Summa Cum Laude: 3.90-4.0

Students must have successfully completed all required program coursework in its entirety. Recognition of the honors is based on the student’s final GPA that is reflected on their official transcript.
PROGRESSION
Criteria for Progression: to advance to the next semester, a student must:
• Complete all courses with a (C) or above
• Complete all course prerequisites
• Register for all co-requisites, and/or provide proof on enrollment or official transcript
• Achieve a cumulative GPA of 2.0 or above
• Meet all financial and academic obligations

Any student receiving less than a grade of “C” in a required course cannot progress to the next semester/term.

LEAVE OF ABSENCE
A student may be granted a leave of absence on an individual basis.

GRADUATION REQUIREMENTS
Upon completion of all requirements, graduates are awarded an Associate in Applied Science (A.A.S.) in Nursing. To earn their degree, students must:
• Complete all required courses with a (C) or above
• Complete mandated reporter module
• Achieve a CGPA of 2.0 or above
• Meet all financial and academic obligations
• Complete NCLEX Review Course

PRE/CO-REQUISITES
A prerequisite is a course or a requirement that must be completed satisfactorily before taking another course. A co-requisite is a course or requirement that must be completed concurrently with another course.

Pre- and co-quisites are listed in the course descriptions.

Students are required to submit proof of enrollment for all courses being taken at other institutions while matriculated at the Pomeroy College of Nursing. An official transcript showing completed grades is required before the next semester/term starts.

COURSE AVAILABILITY
The college reserves the right to change course offerings or the schedule of courses due to enrollment, staffing and/or financial issues. If a general education course is cancelled due to low enrollment, students will be referred to the Onondaga Community College website for registration in coursework on their campus, an off-site location or on-line. (See Transfer Credit and Cross Registration Policies).

COPYRIGHT INFRINGEMENT
Copyright is a form of legal protection granted for original works of authorship. Copyright infringement includes any sharing, without permission, of copyrighted material. Copyright infringement is in violation of the United States copyright law and not condoned by the college.

As per the Copyright Act (Title 17 of the United States Code) sections 504 and 505, any unauthorized distribution of copyrighted material and unauthorized peer-to-peer sharing may be subject to civil and criminal liabilities. These may include actual or “statutory” damages of not less than $750 or not more than $30,000 per individual work. In the case of “willful” violations, the court may award damages up to $150,000 per work. Additional information can be found on the US Copyright Office website (http://www.copyright.gov/title17), particularly the following:
• FAQ section (http://www.copyright.gov/help/faq)

• provisions governing Fair Use of copyrighted material in certain circumstances (http://copyright.gov/help/faq/faq-fairuse.html)

• reproduction of copyrighted works by educators (http://www.copyright.gov/circs/circ21.pdf)

The college will not be responsible for any student accused of copyright violation or infringement. In addition, any student in violation of the copyright law will be subject to disciplinary action by the college as per a violation of the College Standards of Conduct.
V. COURSE DESCRIPTIONS
REQUIRED NURSING COURSES

NUR 101: Introduction to Professional Nursing (3 credits)
This introductory course assists the student in establishing identity with the nursing profession. Past, present and emerging roles of the professional nurse are explored. Emphasis is placed on the development of caring attitudes and behaviors towards self and others as students are introduced to the concept of the holistic individual across the lifespan. The course is designed to expand the learner’s knowledge related to the concepts of professionalism, communication, collaboration, core humanistic values, values clarification, managing care, and health promotion within the domain of the nurse. The learner’s knowledge related to the concepts of ethics, health care law, health care quality, health care systems, healthcare policy and informatics within the healthcare domain is expanded. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning. Learners will have the opportunity to apply selected components of the nursing process focusing on the above concepts across the lifespan.
Pre/Co-Requisites: ENG 103, BIO 171
Course offered: Fall and Spring semesters for traditional option; Spring semester for Evening option.

NUR 102: Holistic Health Assessment Across the Life Span (2.5 credits)
This course is designed to develop the learner’s abilities to perform holistic health assessments of individuals across the lifespan. Learners will complete and document health histories and physical examinations of adults and children including assessments related to basic health needs. This course will provide the learner with an introduction to the concepts of intracranial regulation, tissue integrity, gas exchange, perfusion, elimination, metabolism, mobility, development, thermoregulation, comfort, and cognition within the domain of the individual. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning. Selected components of the nursing process focusing on the above concepts across the lifespan will be presented during the course.
Pre/Co-Requisites: NUR 101, BIO 171, ENG 103
Course offered: Fall and Spring semesters for traditional option; Spring semester for Evening option.

NUR 103: Health Concepts 1 (5 credits)
The focus of this course is to provide the learner with an introduction to the concepts of fluid and electrolyte balance, inflammation, infection, mood and affect, grief and loss, cellular regulation, and family dynamics within the domain of the individual. This course will also provide the learner with an introduction to the concepts of therapeutic relationships and communication within the nurse domain. This course is also designed to develop the learner’s skill in providing fundamental nursing care, asepsis and sterile technique. Principles of pharmacology, medication administration and the nursing process for medication administration will be introduced to the learner. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning. Learners will have the opportunity to apply selected components of the nursing process focusing on the above concepts across the lifespan. Clinical hours: 90
Pre/Co-Requisites: NUR 101, NUR 102, ENG103, BIO171
Course offered: Fall and Spring semesters for traditional option; Spring semester for Evening option.

NUR 131: Cognition and Maladaptive Behaviors (4 credits)
This course will expand the learner’s knowledge related to the concepts of communication and therapeutic relationships in the domain of the nurse. This course is also designed to expand the learner’s knowledge related to the concepts of self, cognition, mood and affect, interpersonal violence, addiction, and stress and coping within the domain of the individual. Health care law and ethical aspects of mental health care nursing will also be examined. Learners will also explore culturally-specific considerations.
as they relate to the individual/family response to alterations in the specific concepts. Collaborative management of individuals with alterations in the specific concepts will be examined. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning. Clinical hours: 45

**Prerequisites:** NUR 101, NUR 102, NUR 103, BIO 171, ENG 103

**Pre/Co-Requisites:** BIO 172, PSY 103

**Course offered:** Fall and Spring semesters for traditional option; Maymester/Summer for Evening option.

NUR 132: Homeostasis, Oxygenation, and Regulation (4 credits)

This course is designed to expand the learner's knowledge related to the concepts of gas exchange, perfusion, cellular regulation, elimination, acid-base balance, fluid and electrolyte balance, and metabolism within the domain of the individual. Examination of the nurse's role will include application of nursing process across the lifespan as well as teaching-learning specific to the concepts. Learners will also explore culturally-specific considerations as they relate to the individual/family response to alterations in the specific concepts. Collaborative management of individuals with alterations in the specific concepts will be examined. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning. Clinical hours: 90

**Prerequisites:** NUR 101, NUR 102, NUR 103, BIO 171, ENG 103

**Pre/Co-Requisites:** BIO 172, PSY 103

**Course offered:** Fall and Spring semesters for traditional option; Fall semester for Evening option.

NUR 135: Pharmacology I (1.5 credit)

This course provides a focused review of pharmacology and medication administration in commonly occurring alterations in health. The pharmacokinetics and pharmacodynamics of specific medications are discussed. Learners focus on the application of the concepts of safety and health care law during medication administration using nursing process. The course also focuses on identification of selected drug classifications and their use in patient care. This course strengthens the learner's ability to correlate theory to clinical practice in related nursing courses.

**Prerequisites:** NUR 101, NUR 102, NUR 103, BIO 171, ENG 103

**Pre/Co-Requisites:** BIO 172, PSY 103

**Course offered:** Fall and Spring semesters for traditional option; Fall semester for Evening option.

NUR 213: Protection and Movement (4 credits)

This course is designed to expand the learner’s knowledge related to the concepts of sensory perception, inflammation, immunity, infection, mobility, tissue integrity, intracranial regulation, palliation, spirituality and comfort within the domain of the individual. Examination of the nurse’s role will include application of nursing process across the lifespan. Collaborative management of individuals and families with alterations in the specific concepts will be examined. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning. Clinical hours: 90

**Prerequisites:** NUR 101, NUR 102, NUR 103, NUR 131, NUR 132, NUR 135, BIO 171, BIO 172, PSY 103, ENG 103

**Pre/Co-Requisites:** PSY 206

**Course offered:** Fall and Spring semesters for traditional option; Spring semester for Evening option.

NUR 214: Reproduction and Family (4 credits)

This course will expand the learner’s knowledge related to the concepts of thermoregulation, reproduction, sexuality, family dynamics, grief and loss, development, perfusion, gas exchange, and metabolism within the domain of the individual. Examination of the nurse’s role will include application of nursing process across the lifespan as well as teaching-learning specific to the concepts. Collaborative management of individuals with alterations in the course’s concepts will be examined. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning. Clinical hours: 90

**Prerequisites:** NUR 101, NUR 102, NUR 103, NUR 131, NUR 132, NUR 135, BIO 171, BIO 172, PSY 103, ENG 103

**Pre/Co-Requisites:** PSY 206

**Course offered:** Fall and Spring semesters for traditional option; Spring semester for Evening option.
Prerequisites: NUR 101, NUR 102, NUR 103, NUR 131, NUR 132, NUR 135, BIO 171, BIO 172, PSY 103, ENG 103
Pre/Co-Requisites: PSY 206
Course offered: Fall and Spring semesters for traditional option; Fall semester for Evening option.

NUR 235: Pharmacology II (1 credit)
This course continues the focus on nursing aspects of pharmacology, building on concepts learned in Pharmacology I. The learner will focus on the application of nursing process in the pharmacological management of individuals with complex alterations in health. The learner will also consider use of nursing process in the pharmacological management of specific populations such as the child-bearing and pediatric individual. This course strengthens the learner's ability to correlate theory to clinical practice in nursing courses with a focus on care of complex patients.
Prerequisites: NUR 101, NUR 102, NUR 103, NUR 131, NUR 132, NUR 135, BIO 171, BIO 172, ENG 103, PSY 103
Pre/Co-Requisites: PSY 206
Course offered: Fall and Spring semesters for traditional option; Spring semester for Evening option.

NUR 265: Homeostasis, Oxygenation, Regulation II (7 credits)
This course is designed to expand the learner's knowledge related to the concepts of gas exchange, perfusion, cellular regulation, fluid and electrolytes, metabolism, intracranial regulation, tissue integrity, immunity and mobility within the domain of the individual. The course is also designed to expand the learner's knowledge related to the concept of managing care within the domain of the health care environment. Learners will have the opportunity to apply the nursing process focusing on the above concepts across the lifespan. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning.
Clinical hours: 157.5
Prerequisites: NUR 101, NUR 102, NUR 103, NUR 131, NUR 132, NUR 135, NUR 213, NUR 214, BIO 171, BIO 172, ENG 103, ENG 104, PSY 103, PSY 206
Pre/Co-Requisites: NUR 235, NTR 104 or NTR 218, BIO 205
Course offered: Fall and Spring semesters for traditional option; 5th term for Evening option.

NUR 275: Professional Development (5 credits)
This course is designed to expand the learner's knowledge related to the concepts of health promotion and professionalism within the domain of the nurse. This course is also designed to expand the learner's knowledge related to the concepts of health care quality, health care systems, management of care, and ethics within the domain of the health care environment. Threaded within this course are the themes of caring, nursing judgment, holism, health/wellness, and teaching/learning.
In the clinical component of this course the student will participate in a culminating capstone experience. Students will have the opportunity to integrate concepts and skills in the professional work environment, strengthening their sense of competence, and accountability and professional development.
Clinical hours: 67.5
Prerequisites: NUR 101, NUR 102, NUR 103, NUR 131, NUR 132, NUR 135, NUR 213, NUR 214, BIO 171, BIO 172, ENG 103, ENG 104, PSY 103, PSY 206
Pre/Co-Requisite: NUR 235, NUR 265, NTR 104 or NTR 218, BIO 205
Course offered: Fall and Spring semesters for traditional option; 5th term for Evening option.
REQUIRED OCC GENERAL EDUCATION COURSES

BIO 171: Anatomy and Physiology I (4 credits)
First part of a two-semester study of the structure and function of the human body. Topics include homeostasis, basic chemistry, cell structure and function, tissues, and the following body systems: integumentary, skeletal, muscular, respiratory, and urinary. The cat is the primary dissection specimen in the laboratory. This course is for students preparing for Nursing, Respiratory Care, Surgical Technology, Physical Therapy Assistant, and other health-related professions. This course is inappropriate for students preparing for medicine or dentistry. It does not fulfill the lab science sequence requirement for most Math/Science students, but does fulfill the science elective requirement for Math/Science students. Three lecture hours, two laboratory hours. Students are expected to have mastered high school-level biology, chemistry, and algebra, or the college equivalents. Prerequisite: BIO 151, BIO 171, or permission of instructor. Prior completion of either BIO 152 or BIO 172 is recommended but not required.

BIO172: Anatomy and Physiology II (4 credits)
Second part of a two-semester study of the structure and function of the human body. The following body systems are covered: cardiovascular, nervous, endocrine, lymphatic, digestive, and reproductive. The cat is the primary dissection specimen in the laboratory. This course is for students preparing for Nursing, Respiratory Care, Surgical Technology, Physical Therapy Assistant, and other health-related professions. This course is inappropriate for students preparing for medicine or dentistry. It does not fulfill the lab science sequence requirement for most Math/Science students, but does fulfill the science elective requirement for Math/Science students. Three lecture hours, two laboratory hours. Students are expected to have mastered high school-level biology, chemistry, and algebra, or the college equivalents. Prerequisite: ENG 103.

BIO205: General Microbiology (4 credits)
An introduction to the biology of microorganisms, with an emphasis on clinical relevance. Topics include the structure and function of microbes, including their metabolism and genetics. Infectious diseases and the interactions between microbes and their hosts are also considered. Laboratory exercises emphasize the isolation, identification, and control of microorganisms. Primarily intended for students entering health professions. Not recommended for students with credit in BIO 110 or (BIO 150 – no longer offered). Prerequisite: ENG 103.

ENG103: Freshman Composition and Literature I (3 credits)
Emphasizing the recursive nature of writing and the process of revision, this course teaches students the skills and processes necessary for writing and revising college-level academic prose. Various aspects of writing, including invention/pre-writing, composing, revision, and editing/proofreading will be taught. Critical readings of various non-fiction texts may be used to develop understanding of rhetorical conventions and genres. Composing in and for electronic environments, as well as their conventions, will also be taught. Prerequisite: Onondaga Community College placement test and/or satisfactory completion of ENG 099 or ESL 116.

ENG104: Freshman Composition and Literature II (3 credits)
Teaches students to comprehend, respond to and use the ideas of others in their own writing. Skills such as analytic and critical reading and writing, summarizing, and paraphrasing are developed through the study of literature. Term paper form will also be taught. Prerequisite: ENG 103.

PSY103: General Psychology (3 credits)
General Psychology is designed to give the student an introduction to the concepts required for the study of perception, conditioning, learning, intelligence, motivations, emotions, and personality. The interaction of heredity and environment is also stressed. This course is a prerequisite to all other psychology courses. Prerequisite: English and Reading placement at college level.
PSY206: Human Growth & Development (3 credits)
Human growth and psychological development of the individual from infancy through senescence. Attention is given to the patterns of change that occur during each of the life stages, considering physiological, psychological, genetic and cultural forces affecting human development.

Prerequisite: PSY 103

Students are required to complete one of the following nutrition courses:

NTR 104: Contemporary Nutrition (3 credits)
This course is an exploration of the essential nutrients and will give the student the working knowledge of the principles of nutrition. Nutrition information to include digestion, absorption, storage and metabolism of the essential nutrients, their functions, requirements, sources and how these relate to the life cycle and disease conditions. The student will study how adequate diets and weight maintenance can affect general health, diseases and food requirements for all ages from pre-natal to adult years. Current nutritional research, popular diets, diet trends, food availability, consumerism and diets of various national, global, social and economic groups are studied.

NTR 218: Nutrition/Diet Therapy (3 credits)
A study of the principles of Basic Nutrition as they relate to normal growth, development and health. The student will study how nutrient intake can impact body systems and processes. Therapeutic diets for specific disease conditions will also be covered. This course is geared towards the basic and therapeutic knowledge needs of the nursing student.

NUR 001: Study Strategies (1 credit)
This course is designed to complement the nursing curriculum while providing students with effective strategies for reviewing assignments, processing course material, preparing for exams, and completing assignments. Other strategies to be discussed include time management, using library resources, expanding critical thinking and effective communication skills, strategies for textbook reading, note taking, and organizing study groups. Enhancing concentration, memory, and retention will also be discussed. Additionally, goal setting, motivation, personal responsibility, and stress reduction will be talked about.

Prerequisites: None

NUR 003: Medical Terminology (1 credit)
Content includes the study of prefixes, suffixes, and root words that form common medical terms. Spelling and pronunciation of terms are reviewed. Content will also include abbreviations used the in the health care setting.

Prerequisites: None

NUR 017: Power of Nursing (1 credit)
The Power of Nursing is a 15-hour elective course for nursing students consisting of five evening sessions spaced two weeks apart. Each three-hour session is divided into a large-group and small-group experience. Both course directors and nurses recruited from nursing school faculty and the larger nursing community facilitate small groups. The course is a seamless process, each session building upon the insights and content of the previous session. The five session topics are:
1. Remembering Authenticity and Wholeness
2. Disappointment, Loss and Grief: Experiencing your Healing Presence
3. Discovering Your Healing Lineage and Personal Healing Qualities
4. The Courage to Make Your Power and Perspective Visible
5. Calling and Commitment: Finding Your Voice, Living your Values

NUR 094 Clinical Elective (Mental Health Nursing) (1 credit)
This elective course provides students an additional opportunity to build on previously learned skills of nursing practice related specifically to psychosocial needs. Students
develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course may be offered in a variety of formats; one week (five day) blocks, three (two day) weekends, or day and evening schedules. Clinical: 45 hours

**Prerequisites:** NUR 131, current health, CPR, OSHA and other requirements of the clinical agency.

**NUR 095 Clinical Elective (Pediatric Nursing) (1 credit)**
This elective course provides students an additional opportunity to build on previously learned skills of nursing practice related to the needs of the pediatric patient and his/her family. Students develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course may be offered in a variety of formats; one week (five day) blocks, three (two day) weekends, or day and evening schedules. Clinical: 45 hours

**Prerequisites:** current health, CPR, OSHA and other requirements of the clinical agency.

**Pre/Corequisite:** NUR 214 or permission of instructor.

**NUR 096 Clinical Elective (Obstetrics Nursing) (1 credit)**
This elective course provides students an additional opportunity to practice nursing in the Obstetrical Unit. The student has the opportunity to practice, expand and enhance previously learned clinical skills. In addition, the student will explore the role of the specialty nurse. Students develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course is offered in a variety of formats and time frames; one week (five day) blocks, three (one to two days) weekends, or day and evening schedules. Clinical: 45 hours

**Prerequisites:** current health, CPR, OSHA and other requirements of the clinical agency, NUR 214

**NUR098 Clinical Elective (Critical Care Nursing) (1 credit)**
This elective course provides students with the opportunity to practice nursing in Critical Care settings. Critical care settings are defined as the Intensive Care Unit, the Neonatal Intensive Care Unit, and the OR/PACU. The student has the opportunity to practice, expand and enhance previously learned clinical skills. In addition, the student will explore the role of the specialty nurse. Clinical hours: 45

**Prerequisites:** Current health, CPR, OSHA and other requirements of the clinical agency.

**Pre/Corequisites for NICU:** NUR 214

**Pre/Corequisites for Adult ICU:** NUR 265

**Pre/Corequisites for OR/PACU:** NUR 213

**NUR 099: Medical-Surgical Clinical Elective (1 credit)**
This elective course provides students an additional opportunity to build on previously learned skills of nursing practice. Students develop learning objectives in collaboration with faculty prior to beginning the clinical experience. The course may be offered in a variety of formats; one week (five day) blocks, three (two day) weekends, or day and evening schedules. Clinical: 45 hours

**Prerequisites:** NUR 101, NUR 102, NUR 103, current health, CPR, OSHA, and any other requirements of the clinical agency.
## PLAN OF STUDY - DAY OPTION

### First Year

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<th>Credit Hours</th>
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<td>NUR 101</td>
<td>Introduction to Professional Nursing</td>
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<td>NUR 102</td>
<td>Holistic Health Assessment</td>
<td>2.5</td>
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<td>Health Concepts I</td>
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<td>BIO 171</td>
<td>Anatomy and Physiology I</td>
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### Second Semester

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<tr>
<td>Nursing</td>
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<td>Cognitive and Maladaptive Behaviors</td>
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<td>NUR 132</td>
<td>Homeostasis, Oxygenation and Regulation</td>
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<td>NUR 135</td>
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<td>BIO 172</td>
<td>Anatomy and Physiology II</td>
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### Third Semester

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<td>Reproduction and Family</td>
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<td>Human Growth and Development</td>
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<td>or</td>
<td>Nutrition/Diet Therapy</td>
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<td>NTR 218</td>
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### Curriculum Total

|                  |                                           |                                                   | 68           |

[crouse.org/nursing](http://crouse.org/nursing)
# PLAN OF STUDY - FIVE SEMESTER OPTION

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# PLAN OF STUDY - EVENING/WEEKEND OPTION

## First Year

<table>
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<th>Subject</th>
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<th>Credit Hours</th>
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<tbody>
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<td>First Term – Spring</td>
<td>Nursing</td>
<td>NUR 101</td>
<td>Introduction to Professional Nursing</td>
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<td>NUR 103</td>
<td>Health Concepts I</td>
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<td>Liberal Arts</td>
<td>BIO 171*</td>
<td>Anatomy and Physiology I</td>
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## Second Term – Summer (Maymester)

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<tr>
<td>Nursing</td>
<td>NUR 131</td>
<td>Cognitive and Maladaptive Behaviors</td>
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## Third Term – Fall

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<td>NUR 132- 1st R</td>
<td>Homeostasis, Oxygenation and Regulation</td>
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<td>NUR 135</td>
<td>Pharmacology I</td>
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<td>NUR 214- 2nd R</td>
<td>Reproduction and Family</td>
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<td>PSY 206*</td>
<td>Human Growth and Development</td>
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<td>ENG 104*</td>
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## Second Year

## Fourth Term – Spring (7.5 week rotation)

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<th>Subject</th>
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<tbody>
<tr>
<td>Nursing</td>
<td>NUR 213</td>
<td>Protection and Movement</td>
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## Fourth Term – Spring (15 weeks)

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<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>Nursing</td>
<td>NUR 235</td>
<td>Pharmacology II</td>
<td>1</td>
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<tr>
<td>Liberal Arts</td>
<td>NTR 104 or 218*</td>
<td>Contemporary Nutrition OR Nutrition/Diet Therapy</td>
<td>3</td>
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<td></td>
<td>BIO 205*</td>
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## Fifth Term – Spring/Summer (15 weeks - begins after 4th semester 7.5 week rotation)

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Curriculum Total: 68

* Students are strongly encouraged to complete the general education courses prior to enrollment (see Transfer Credit policy in College Catalog)

crouse.org/RNevening
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Established in 1913, the Pomeroy College of Nursing at Crouse Hospital offers a two-year associate degree program featuring classroom, clinical, laboratory and computer-assisted study within a state-of-the-art teaching environment. It offers the most hands-on training available in Central New York, and every graduate is immediately employable within the healthcare field or able to matriculate into an advanced-degree program. The college ranks among the top RN programs in New York and nationwide.

Bill and Sandra POMEROY COLLEGE OF NURSING AT CROUSE HOSPITAL

Marley Education Center
765 Irving Avenue
Syracuse, New York 13210
(Corner of Waverly & Irving Avenues)

QUESTIONS?
Call our Admissions Office
at 315-470-7481

crouse.org/nursing